



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref no. IIIT-A/ENQ/Purchase/381/385/2018

Date: 07/09/2018

Enquiry Letter

M/s.

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Ph. No.:

Sub: Quotations for supply of Electrical Fan winding materials/Items at IIIT-A.

Enquiry issue date: 07.09.2018

Last date of submission: 28.09.2018 at 12:00 Noon

Opening of Bid: 28.09.2018 at 4:00 PM

Dear Sir,

Institute is inviting sealed quotations for "**Electrical Fan winding material Items at IIIT-Allahabad**" as per details given as below:-

S. No.	Description of items	Make	Qty.	Unit Rate (Rs.)	GST %	Amount (Rs)
1.	2.5 Mfd condenser	Sigma,Apcos, Crompton	1000 Nos.			
2.	2 Mfd condenser	Sigma,Apcos, Crompton	50 Nos.			
3.	1.5 Mfd condenser	Sigma,Apcos, Crompton	100 Nos.			
4.	200/250 Mfd starting capcitor	Sigma,Apcos, Crompton	10 Nos.			
5.	6200 Bearing (For Fresh air Fan)	NBC,SKF,NTN	30 Nos.			
6.	6201 Bearing (For ceiling fan)	NBC,SKF,NTN	200 Nos.			
7.	6202 Bearing (For ceiling fan)	NBC,SKF,NTN	200 Nos.			
8.	24 no. copper wire	Devidayal,gold star National	5kg			
9.	26 no. copper wire	Devidayal,gold star National	5kg			
10.	28 no. copper wire	Devidayal,gold star National	5kg			
11.	30 no. copper wire	Devidayal,gold star National	5kg			
12.	34 no. copper wire	Devidayal,gold star National	10kg			
13.	35 no. copper wire	Devidayal,gold star National	50 Kg			
14.	36 no. copper wire	Devidayal,gold star National	25 Kg			
15.	37 no. copper wire	Devidayal,gold star National	5 kg			
16.	Dhaga(Thread)Nylon	Nylon	1kg			

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17.	Soldering Wire	Oswal,Amex,Shital	250 gm			
18.	½" Cotton Tape	Jhonson,Lotus	20 Pcs.			
19.	1" Cotton Tape	Jhonson,Lotus	20 Pcs.			
20.	Fan Regulator (Socket model step type)	Anchor,havells	75 Nos.			
21.	Condenser clip	Any good brand	500 Nos.			
22.	Ceiling fan bolt with hexa nut	Any good brand	500 Nos.			
23.	Greese(Normal)	Veedol, Castrol	5kg			
24.	7No. Green Paper(crample paper)(2×2)' feet	Crample, Garware	20pcs			
25.	2½" PVC Gulli(One Pkt. Having 100 Pcs.)	Canco,Pragati	5Pkt.			
26.	2½" wooden screw (One Pkt. Having 100 Pcs.)	ISI Mark	5Pkt.			
27.	20W40 Mobil Oil	Castral,Shell,Motul	5Ltr.			
28.	7 No. Numex paper	Numex	1kg			
29.	7 No.PVC for ceiling fan winding pupose	Garware,Bharat	5kg			
30.	1 No. Sleeve glassi(Eeach bundle having 100Pcs)	ISI Mark	4Bundle			
31.	2 No. Sleeve glassi(Eeach bundle having 100Pcs)	ISI Mark	4Bundle			
32.	3 No. Sleeve glassi(Eeach bundle having 100Pcs)	ISI Mark	1Bundle			
33.	4 No. Sleeve glassi(Eeach bundle having 100Pcs)	ISI Mark	1Bundle			
34.	5 No. Sleeve glassi(Eeach bundle having 100Pcs)	ISI Mark	1Bundle			
35.	Rivet long Aluminium	ISI Mark	250gm			
36.	Bush for 9" Fresh Air Fan	MSP	50 Nos.			
37.	Varnish	Dr. Smith	5 Ltr.			
38.	23/76 Copper wire	Havell, Anchor	10Pkt			
39.	0.75 mm ² multistand Copper wire	Havells, Anchor	4pkt			
	Total Amount without GST-					
	GST amount-					
	Grand Total-					

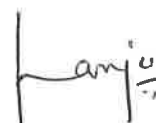
You are requested to submit the sealed quotation by courier/speed post with complete details of specifications, terms & conditions, etc. **upto 28.09.2018 (12:00 Noon)**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty In-Charge (Purchase), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R destination at IIIT-A, Deoghat Jhalwa, Allahabad. **Kindly mention enquiry number, subject, due date, contact address etc., on your quotation. Incomplete quotation will not be accepted.**

Quotation should be addressed to **Faculty In-Charge (Purchase), IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211015.**

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Note:

1. Quoted rates should be valid at least for 30 days.
2. The preference will be given to the vender, if manufacturer/ Authorized dealer/ Sole distributors.
3. The electrical items suppliers may also like to participate.
4. May feel free to contact on e-mail info.purchase@iiita.ac.in, Ph. No: 0532-2922051.
5. Tenderers are requested to submit a work order of similar nature work in government organization.
6. Kindly quote & attach a copy of your income tax PAN No. / GST no. etc. mandatory on the quotation raised by you. If PAN no. not quoted, 20% TAX will be deducted at source.
7. Supply of the above items must be completed within 3 weeks from the date of receipt of the order. If the supply delayed beyond the stipulated time of completion of the supply, penalty of 1% per week or maximum 10% of the total cost may be imposed at the discretion of the competent authority. This purchase/supply order will be automatically expired after 05 weeks unless extension is provided by the Institute on request by the supplier.
8. All disputes are subject to the jurisdictions of Allahabad.
9. Price Basis & applicable Tax claim: Price should be quoted by interested Tenderer is inclusive of all up to F.O.R. IIITA, Allahabad basis. Vendor should clearly mention the Rate of applicable GST Tax separately, if firm will not mentioned the Taxes clearly on their Price Quotation, IIIT - Allahabad will assume that the quoted price is inclusive of all and no extra amount in later stage shall be paid by IIIT, Allahabad on account of Taxes.
10. If it is found that items are of sub-standard quality and not conforming to the required specifications, the firm will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
11. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications.
12. Evaluation of offers will be made on the basis of total amount of all items inclusive of all charges, taxes, duties, etc., for the indicated quantity in the attached format. Rate for all the items is to be quoted by the tenderer. In case of any item has not been quoted by any bidder that bid for such items will be loaded with the highest rate received for that item as evaluation is to be done on the total amount of all the items for the indicated quantity. However, while awarding the rate contract successful bidder has to supply all the items and for those items for which bidder has not quoted the rates will get the lowest rate received in the tender. Every bidder has to agree to this condition failing which its offer will not be considered for award of work.
13. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderer/s, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
14. Payment will be made within fifteen days after completion of work, satisfactory inspection & satisfactory report. No conditions/ clause with regard to interest etc. shall be entertained.
15. The quantity shown in this tender is only approximate requirement and is subject to alteration at the time of placing the supply order and during the pendency of the quotation it will be binding on the part of the successful Tenderers to honour and comply with such orders placed by this Institute.
16. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
17. In case the firm fails to complete the job within maximum specified period, Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.



18. Tenderers responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the part of the successful tenderer.
19. Bidders should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IITA website www.iita.ac.in Intending tenderers are advised to visit www.iita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IITA will not be responsible for ignorance of corrigendum.
20. Complete Postal address of tenderer/bidder along with mobile number and email id.



Assistant Registrar (Purchase)

Copy to:

- PS to Hon'ble Director- for kind information to Hon'ble director please.