



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref. No. : IIIT-A/Purchase/IWD/288/402/ 2018

Date : 18/09/2018

TENDER NOTICE

Sealed quotations are invited under Two Bid Systems (Technical & Financial) for "**Miscellaneous Repairing work in BH-I, BH-II, BH-III, BH-IV**" at Indian Institute of Information Technology, Allahabad. You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions etc.

The "Technical and Commercial Bids" in two separate sealed envelopes placed in a single envelope with name of the tender, ref. number and closing date superscripted on the top of the envelope addressed to the "**Faculty Incharge Purchase, Indian Institute of Information Technology, Deoghat, Jhalwa Allahabad- 211015**" upto **10/10/2018 at 12:00 noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty Incharge Purchase, IIIT-A, Campus, Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

The Technical Bids will be opened in the presence of the tenderers or authorized representatives interested to be present on **10/10/2018 at 4:00 PM**. Vendors are desired to submit their authorization letter along with a photocopy of their photo identity card. Only one representative will be allowed to attend the technical/financial bid for a particular firm. Please carry the same original proof of identity for verification purpose at the time of opening of tender/enquiry. The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered. The financial bids of only those bidders, who's Technical Bids will qualify, shall be opened by concerned committee. For any queries regarding the tender, please send a mail to info.purchase@iiita.ac.in.

Assistant Registrar (Purchase)

Copy to:

- PS to Hon'ble Director- for kind information to Hon'ble director please.

Technical Bid

(On letter head of the Firm & in a separately sealed envelope)

PROFORMA FOR APPLICATION

- 1.Name of the firm :-
- 2.Address of the firm :-.....
- 3.Mobile Number:-
- 4.Proprietor's name: -
- 5.Email Id.....
6. Address of Proprietor: -
- 7.Name of Proprietor/Partners.....
- 8.Details of the firm:-

(a)Turnover of the firm during: -

FY 2015-16 (₹).....

FY 2016-17 (₹).....

(Please attach documentary evidence)

(a) PAN No. :- (d) GST No. :-

9. **E.M.D.:** EMD fee **Rs.35,000/- (Thirty Five Thousand Only)** should be directly transfer into the bank account (IIITA General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). EMD receipt should be enclosed with the Technical Bid document.

All the transaction for EMD/ Bank Guarantee/ Performance Guarantee/ Security Deposit etc. should be directly transfer into the bank account (IIITA General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT.

The detail of institute's Bank account is as below;

Bank Account Name: IIIT-A General AC
Bank Name: Indian Overseas Bank
Address: 61, M.G. Marg, Civil Lines, Allahabad
Account No.: 035001000060976
IFSC Code: IOBA0000350

Amount of EMD as below:

Sl. No	Description	EMD Amount in Rs.	Transaction receipt No. with date
1.	Miscellaneous Repairing work in BH-I, BH-II, BH-III, BH-IV	35,000.00	

Signature of the tenderer with seal



Qualifying Requirements:

- 8.1 The bidder should be registered with appropriate Government bodies compulsory at least **class-IV and above for CPWD empanelled/ registered contractors and equivalent class "E" and above for MES empanelled/registered contractors.**
 - 8.2 The bidder should have work experience of the same nature amount to Rs. 14.00 Lakh for last three years and submit with relevant supportive documents.
 - 8.3 The bidder must prove its efficiency and workman ship and submit prove of financial position with the last three years.
 - 8.4 Annual Turnover of the agency should be Rs.40 Lakh for the last two financial years (i.e. 2015-16 & 2016-17) separately. **(profit and loss account/balance sheet duly certified by CA should be enclosed).**
 - 8.5 **Tenderer should have furnish copies of supply orders during last two financial years:**
 - (i) Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender,
or
 - (ii) Two similar completed works, costing not less than the amount equal to 60% of the estimated cost put to tender
or
 - (iii) One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost.
and
 - (iv) One Completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to 40 % of the estimated cost put to tender with some Central/State Government Organisation/Central Autonomous Body/ Central Public Sector undertaking.
 - 8.6 EMD is mandatory to submit otherwise tender will not be considered.
 - 8.7 All the documents submitted along tender bid must be signed and stamp on the each pages by the authorized signatory.
9. In support of above the bidder should submit the following documents with their bid for evaluation of firm technical position mandatory.
- a) Copy of the registration in the government organization.
 - b) Copies of detailed work orders/Agreements/Completion certificate with value of work.
 - c) Documents of works done in any government organization / autonomous bodies etc.
10. A complete set of bid documents may be downloaded from the Institute WEB Site www.iiita.ac.in or CPP portal.
11. Not with standing anything stated above, IIIT-A reserves the right to assess the bidder's capability and capacity to perform the contract by inviting the bidder for negotiation etc. and IIIT-A decision in this regard shall be final.
12. IIIT-Allahabad shall not be responsible for any postal delay, loss or non-receipt of documents sent through post/courier.

Assistant Registrar (Purchase)

INSTRUCTIONS TO BIDDER

Bidder is requested to read carefully the following and comply:

1. The intending bidder must read the terms and conditions carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of CPWD specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied.
4. Those contractors not registered in the government organization not need to participate.
5. The intending bidder must have valid authorization by the firm to submit the bid.
6. On opening date, the contractor can join to see the bid opening process. After opening of bids he will be allowed to note the competitor rates.
7. Contractor can download the document from the Institute website.
8. Bidder must fill the letter of Undertaking and Declaration Proforma complete in all respect.
9. Bidder must quote their rates exclusive of all taxes and duties. Taxes applicable may be quoted separately giving full details.
10. The EMD receipt should be in a separate envelop and annexed with the tender with suitable superscripted on envelop. Unsigned documents will not be considered and may be rejected.
11. Bidder must sign in each and every page of the enclosed tender documents and submit the same in sealed cover superscripting the NIT No. name of work, bid opening date and EMD particulars.
12. Contractor must ensure to quote rate of each item. Partially quoted items rate may be treated as cancelled.
13. In case of acceptance of the bid, the successful bidder/bidders must enter into a contract agreement on Non-Judicial Stamp Paper valuing Rs. 100/- within two week from the issue of the detailed Award Letter/ work order and Acceptance letter.
14. Rates shall be quoted both in figures and in words in clear illegible writing. No. overwriting is allowed. All scoring and cancellations should be countersigned in full by the tenderer. In case of illegibility the interpretation of the Engineer-in-charge/Tender Committee shall be final.
15. Completion period shall be **90 days** from the date of award of work and time extension will be acceptable with justified reason for delaying in works.
16. Any conditional tender will not be accepted.
17. Defect liability period minimum shall be 06 months from the date of handing over the site or from the date final payment.
18. **SECURITY DEPOSIT:** The successful bidder has to deposit Security deposit which will be equivalent to 10% of the contract value in favour of 'IIIT-Allahabad', which has to be electronically transfer through the RTGS/NEFT into the bank account of Institute as mentioned below:

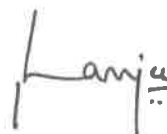
Account Name: IIITA General AC

Bank Name: Indian Overseas Bank

Address : 61, M.G. Marg, Civil Lines, Allahabad

Account No.: 035001000060976

IFSC Code: IOBA0000350



19. Security deposit should remain valid for two month additional time beyond the defect liability period. No interest shall be paid on Performance Security. The Performance Security will be forfeited by order of the Competent Authority in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance or for non- acceptance of the work order. EMD will be released after receiving of transaction receipt of RTGS/NEFT of security amount.
20. All disputes are subject to jurisdiction of Allahabad.
21. After submission of the bid the contractor can re-submit revised bid one number of time only but before last time and date of submission of bid as notified in the tender.
22. While submitting the revised bid, contractor can revise the rate of specific items one number of times (he need not mentioned rate of all the items) but before last time and date of submission of bid as notified in the tender document.
23. When bids are invited in two bid system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
24. Copy of Enlistment Order and certificate of work experience and other documents as specified in the bid document shall be submitted along with the submission of Bid after certified. Without signed & certified copy of any documents will not considered as evidence. Same will be treated as non submission of any evidence and participant will be stand cancelled automatic.
25. The bid submitted shall become invalid if :
 - (i) The bidder is found ineligible.
 - (ii) The bidder does not deposit transaction receipt.
 - (iii) If any discrepancy is noticed between the documents physically by the bidder to the Institute.
 - (iv) If a tender quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

1. Details of Bank account of Firm for returned of EMD and/or Performance Security

Bank's Account Holder Name:.....
 Type of Account Name:.....
 Address of Branch:.....
 Account No:.....
 IFSC Code:.....



FINANCIAL BID

BILL OF QUANTITY

Sl. No.	Description of work	Unit	Qty.	Unit Rate (Rs.)	Amount (Rs.)
1	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead. For thickness of tiles 10 mm to 25 mm. DSR-2016, No.: 15.23.1	SqM	496.95		
2	Demolishing dry brick pitching in floors, drains etc. including stacking serviceable material and disposal of unserviceable material within 50 metres lead : DSR-2016, No.: 15.24	CuM	20.65		
3	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge. Nominal concrete 1:3:6 or richer mix (i/c equivalent design Mix). DSR-2016, No. : 15.2.1	CuM	10.50		
4	Dismantling cement asbestos or other hard Board ceiling or partition walls including stacking of serviceable materials and disposal of unserviceable materials within 50 metres lead. DSR-2016, No. : 15.41	SqM	207.50		
5	Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete. DSR-2016, No: 11.36	SqM	312.50		
6	Kota stone slab flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab, including rubbing and polishing complete with base of cement mortar 1 : 4 (1 cement : 4 coarse sand) : 25 mm thick. DSR-2016, No.: 11.26.1	SqM	122.00		
7	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundation and plinth in: Cement mortar 1:4 (1 cement : 4 coarse sand). DSR-2016, No. 6.1.1	CuM	32.85		
8	12 mm cement plaster finished with a floating coat of neat cement : 1:4 (1 cement: 4 fine sand). DSR-2016, No. 13.7.2	SqM	182.20		
9	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Granite of any colour and shade. Area of slab over 0.50 sqm. DSR-2016, No. 8.2.2.2	SqM	43.60		

10	Providing edge moulding to 18 mm thick marble stone counters, Vanities etc., including machine polishing to edge to give high gloss finish etc. complete as per design approved by Engineer-in-Charge. Granite work. DSR-2016, No. 8.3.2	Mtrs	46.00		
11.	Earth Work Earth work in excavation by mechanical means (Hydraulic excavator)/ manual means over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10 sqm on plan) including getting out and disposal of excavated earth lead upto 50 m and lift upto 1.5 m, as directed by Engineer-in-charge DSR-2016, No. 2.7.1 Ordinary Rock	CuM	36.85		
12.	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level : DSR-2016, No. 4.1.10 1:5:10 (1 cement : 5 coarse sand (zone-III): 10 graded stone aggregate 40 mm nominal size).	CuM	16.40		
13.	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level : DSR-2016, No. 4.1.3, 4.1.4 1:2:4 (1 Cement : 2 coarse sand (zone-III) : 4 graded stone aggregate 40 mm nominal size).	CuM	28.80		
14.	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead. DSR-2016, No. 15.56 (At Preparation area grill portion wall only)	SqM	42.00		
15.	Providing and fixing tiled false ceiling of specified materials of size 595x595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams/ sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick minimum) sheet, spaced at 1200 mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick (minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x600 mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27 x 37 x 25 x 1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanised butterfly level clips of size 85 x 30 x 0.8 mm spaced at 1200 mm center to center along main T, bottom exposed width of 24 mm of all T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications, drawings and as directed by Engineer-in-charge.				

i.	GI Metal Ceiling Lay in plain Tegular edge Global white color tiles of size 595x595 mm, and 0.5 mm thick with 8 mm drop; made of G I sheet having galvanizing of 100 gms/sqm (both sides inclusive) and electro statically polyester powder coated of thickness 60 microns (minimum), including factory painted after bending. DSR-2016, No. 12.52.1	SqM	208.00		
16.	<p>Provision for Lower windows Vertical Blind, Fabric Specification:</p> <p>(i) Made of 100% Polyester having glazed Acrylic (PU) coating on both sides. The weight of fabric should be more than 400gm /SqM and thickness should be more than 0.8mm. The fabric should be available in 4-5 shads & design.</p> <p>(ii) It shall be of width 100mm & treated with chemicals for dust regularly. It should be fire retardants and Blackout series of 0 lights should be transmittance. Tearing Strength (Warp) should be 5.8. Test certificate to be provided for the same. – As per required size for different windows in Hostel's Building at IIT-A.</p> <p>Head Rail WCP: Made of 25mm high and 47 mm wide extruded High strength aluminum alloy section with average wall thickness of minimum .9mm. The section is anodized for smooth operations and has the provision of fabric valance matching with louvers fabric.</p> <p>End Control Unit (Reduction Gear Box): End control unit state of art reduction gear box having the reduction ratio of 3.5:1 for a very smooth operation of the blind by consisting of a planetary gear in the outer housing, four small transmission gears fitted in the middle assembly and an end receiving gear attached to central sprocket unit.</p> <p>Tilt Rod : Made of extruded aluminum having three keyways. The tilt rod is fixed in the end control unit and drives the carrier gear mechanism to rotate the louvers. The average diameter is 5.8mm to achieve minimum torsional deflection.</p> <p>Tilter Chain : Made of 4.5 mm plastic beads molded on 2.0 mm thick polyester cord with 6mm pitch of the beads. The chain drives the sprocket fixed in the end control unit to rotate the louvers by 180 degrees. The pitch of the chain corresponds to the sprocket in perfect match for trouble free operation. It is provided in white color.</p>				



17	Runners: Made of a molded component having anti friction additive. It consists of polymer housing with wheels mounted on sides and has a gear and worm mechanism with vertical worm fixed with a tongued poly carbonate stem to hold the louvers. The worm and gear mechanism are driven by tilt rod fixed to end control unit to rotate louvers by 180 degrees. The mounted wheels on sides of casing move on rails of head rail section for resistance free stacking of louvers.Spacer: Made of molded High Polymer DERLIN, having anti friction additive. It maintains proper spacing of the runners and ensures overlapping of louvers for perfect light control with size of 100mm or depending on the louver width.Installation Bracket: Made of galvanized steel "L" bracket of thickness 3mm which to be fitted with pressure clip made of spring steel to hold the head-rail.Cord Weight : Made of ABS material 110mm long hollow casing with a steel weight inside.Cord : Made of 2.2mm in diameter, Nylon braided high strength cord having maximum abrasion resistance and minimum elongation.Bottom Mechanism (Weight and Chain): Made as per standard norm of manufacturer to keep the louver straight & prevent them from swaying.(i) The bottom weight is powder coated galvanized steel strip of 1.8mm thickness. (ii) Bottom weight is fixed with U-Type of Clips attached at end distance on cord having 0.8mm dia with molded plastic beads on it. (All specifications given are subject to standard tolerance.)	SqM	122.50		
18	Installation of Roller & Vertical Blind with Hanging rails, mounting brackets, Strings, weight including all accessories and required hardware in different sizes of windows at IIIT-A,	Nos.	27.00		
			Sub-Total		
19	Deductions (-)				
	Common burnt clay F.P.S. (non modular) bricks class designation 7.5, DSR-2016, No. 2602.	Nos.	2010.00		
			Total		
			GST @ %		
			Grand Total		

Amount (In words):

ACCEPTANCE LETTER

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Institute for a sum of `
(Rupees).
.....).

The letters referred to below shall form part of this contract agreement:

- (a)
- (b)
- (c)

For & on behalf of Institute

Signature

Dated:

Designation



Declaration

(Regarding ownership and / or employment of IIIT-A Employees)

To be filled in by the tenderer, signed and submitted along with tender papers.

I/We hereby declare that I/we or Partners or Directors of our concern do not have any such person under my/or employment who has retired/resigned/ removed /dismissed from IIIT-A during the last two years.

I/We hereby declare that I/We or partners or Directors of our concern have the following under my/our employment who has/have retired/resigned/removed/ dismissed from IIIT-A during three last two years.

Sl.	Name of Person	Date of leaving	Reasons for leaving IIIT-A

I/We hereby declare that i/We or partners of directors are not related to any employees of IIIT-A

OR

I/We hereby declare that the following persons employed in IIIT-A and any other IIIT-A Project/Station are related to me/us for partners or directors of our concern as per details indicated.

Sl.	Name of Person	Designation and Name of project or Office of IIIT-A	Relationship

NOTE: The near relative shall include wife, husband, parents and Grand Parents, children and Grand Children, Brother And Sister, Uncles, Aunts and Cousins and their corresponding in-laws.

(SIGNATURE OF TENDERER)

NAME:

WITNESS:

SIGNATURE:

NAME:

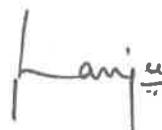
PLACE

DATE:

Note:

Please tick whatever is applicable and delete/cut whatever is not applicable

Please attach extra sheet if necessary



Proforma of Letter of Undertaking

(To be executed on non-judicial stamp paper of value Rs. 100/- & to be submitted by the tenderer along with his tender)

The,

Registrar
IIIT-A, Deoghat, Jhaiwa
Campus, Allahabad-
211015

Dear Sir,

- 1.0 *I/*We have read and examined the following bid documents relating to the(Full Scope of work)
- 2.0 Notice Inviting Tender.....dt.....
- 3.0 Conditions of contract for Civil works containing sections 'Notice Inviting Tender' and General Conditions of Contract (GCC).
- 4.0 Special Conditions of Contract along with Annexure.
- 5.0 Drawing Nos.
- 6.0 Technical Specifications:

*I/*We hereby submit our tender and undertake to keep our tender valid for a period of **180** days from the date of opening of tenders i.e. up to / /2018

*I/*We hereby further undertake that during the said period *I/*We shall not vary/alter to revoke my/our tender during the validity period of tender.

This undertaking is in consideration of IIIT-A agreeing to open by tender, consider and evaluate the same for the purpose of award, in terms of provisions of tender documents. Should this tender be accepted, *I/*W shall not vary/alter ta revoke my/our tender during the validity period of tender.

I/We also agree to abide by the fulfill and comply with all the terms and conditions and provisions of the above mentioned tender documents.

Signature along with Seal of the
Company
Duly authorized to sign the tender
(on behalf of the Contractor)

Name: Designation:
Name of Co. (BLOCK LETTERS) Date:
Postal Address:
Telegraphic Address:
Telex no.

WITNESS :

Signature Date

Name and Address

(*) Strike out whichever is not applicable

AGREEMENT

An agreement made this on _____ day of _____ between Registrar Indian Institute of Information Technology, Allahabad _____ (herein referred to as Employer) of the part and M/s _____ (herein referred as the Contractor of the other part).

Whereas in response to call for tender for the _____ as per tender paper at _____ hereto contractor has submitted a Tender as per Annexure 'A' hereto and whereas the said Tender of the contractor has been accepted the total estimated contract value of Rs. _____ as per copy of letter of acceptance of Tender No. _____ Dated _____ completed with enclosures at the accepted rates and agreed deviations from Tender Papers as per annexure hereto. Now this agreement witness that consideration of premises and the payment to be made by the Employer to the contractor provided for herein below the contractor shall supply all equipments and materials and executed and perform all works for which the said Tender of the contractor has been accepted strictly according to the various provisions in Tender papers hereto and upon such supply execution and perform to the satisfaction of the Employer, the employer shall pay to the contractor at the several rates accepted as per the said annexure and in terms of provisions herein.

In witness whereof the parties have here unto set and subscribed their respective hands and /or seals the day and years respectively mentioned against their respective signatures.

Signed and delivered at _____ by Sri _____
For and on behalf of M/s _____
the contractor within named in the presence.

(Authorized Signatory)

Witness:

1. Signature

Name in Block Capitals _____

Address _____

2. Signature

Name in Block Capitals _____

Address _____

Signed and delivered at _____ by
Sri _____ Registrar Indian Institute of Information Technology, Allahabad
in the presence of:

Registrar

Witness:

1. Signature

Name in Block Letter _____

Address _____

2. Signature

Name in Block Letter _____

Address _____

