



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref no. IIIT-A/ENQ/Purchase/362/529/2018

Date: 03/12/2018

Enquiry Letter

M/s.

.....

.....

Ph. No.:

Sub: Quotation for Aluminum Partition and its associated works for EEG lab in CC-II building at IIIT-Allahabad.

Enquiry issue date: 03/12/2018

Last submission date: 26/12/2018 upto 12:00 Noon

Opening of Bid: 26/12/2018 at 4:00 PM

EMD Amount : Rs. 6100.00 (Six Thousand One Hundred Only) through RTGS/NEFT

Dear Sir,

Institute intends the work of " Aluminum Partition and its associated works for EEG lab in CC-II building at IIIT-Allahabad" for which quotations are invited as per details given in below. Interested & suitable vender can participate.

Sl. No.	Items description	Unit	Qty.	Unit Rate	Amount (Rs.)
A.	Al. Partition work				
1.	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for	Kgs	232.00		

Handwritten signature

	separately) : Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron) (DSR-2016, no. 21.1.2.3) Partition section size : 50.80mm x 50.80mm of thick 1.70mm and Door section size : 100mm x 44.45mm of thick 2.00 of M/s Jindal Aluminium Ltd.				
2.	Providing and fixing 12 mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per directions of engineer-in-charge. Pre-laminated particle board with decorative lamination on both sides DSR-2016 No. 21.2.2	SqM	43.50		
3.	Providing and fixing 100mm brass locks (best make of approved quality) for aluminium doors including necessary cutting and making good etc. complete. - DSR-2016, No. - 21.13	Nos.	2.00		
4.	Providing and fixing aluminium tubular handle bar 32 mm outer dia, 3.0 mm thick & 210 mm long with SS screws etc .complete as per direction of Engineer-in-Charge. Powder coated minimum thickness 50 micron aluminium tubular handle bar. (DSR-2016, No.- 21.12.2	Nos.	4.00		
5.	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete : Size 200x10 mm, DSR-2016, No. 9.97.3	Nos.	4.00		
6.	Providing & fixing of 12 mm commercial ply inner side of compact room. DSR-2016 No. 2413.	SqM	30.00		
B.	Electrical Items				
1.	Supply, Installation, Testing & Commissioning of following items				
a.	32Amp, Single Phase Industrial Socket & Top of Havell's / L & T / HPL Make	Nos.	2.00		
b.	3C x 4.0 Sqmm Cu. pvc insulated flexible (Multistand) cable 1.1KV grade, Unarmored, Havell's / Plaza / Finolex / Gloster make for AC	Nos.	45.00		

Hanjan

C.	3C x 6.0 Sqmm Cu. Pvc insulated flexible (Multicore) cable 1.1KV grade, Unarmored, Havell's / Plaza / Finolex / Gloster make for Instruments	Nos.	45.00		
		Total Amount			
		Taxes (GST)			
		Grand Total			

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions warranty/guarantee etc. **up to 26/12/2018 (12:00 Noon)**. Quotations duly sealed may be dropped in the tender box placed in the office of the Faculty In-Charge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Faculty In-Charge Purchase, IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211015**. Kindly mention enquiry reference number, subject, due date contact address etc on envelops. **Incomplete quotation will not be accepted.**

Note:

1. FOR destination IIIT-Allahabad.
2. Preference will be given to the Manufacturer/Sole Distributors/Government approved contractors.
3. Contractor should be registered in Central Government in appropriated class like CPWD, Mes, PWD etc. (Attach documentary evidence).
4. The vendor are desired to furnish copies of 02 minimum work orders of total amount up to 3.0 Lakh during the financial year 2015-16 & 2016-2017 relating to similar work (Attach documentary evidence) .
5. Quoted rate should be valid at least for 30 days.
6. Vender should submit GSTIN registration copy with quotation.
7. Vendors are desired to quote all the items as mentioned above, failing which quotation will not be considered.
8. All work will be carried out as per norms & specifications of CPWD. Additional items, if any, which are not mentioned in BOQ will be carried out as per norm of CPWD.
9. The mention quantity is approx quantity; it may decrease/increase upto 10%. The payment will be made as per actual measurement/supply.
10. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation may be rejected.
11. Work should be completed within 04 weeks from the receipt of the Purchase order and after site clearance. If, the work delayed beyond the stipulated time of completion penalty of 1% per week of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
12. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm, will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
13. Rate quoted by the firm should not be higher than the MRP/prevaling market rate.
14. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications, will not be considered on any ground.

Handwritten signature

15. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
16. In case the firm fails to complete the job within maximum specified period Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
17. Payment will be made within fifteen days after completion of work and satisfactory report. No conditions/ clause with regard to interest etc. shall be entertained.
18. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
19. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
20. The tender will be opened in the presence of the tenderers or authorized representatives interested to be present on **26/12/2018 at 4:00 PM**. Vendors are desired to submit their authorization letter along with a photocopy of their photo identity card. Please carry the same original proof of identity for verification purpose at the time of opening of tender/enquiry.
21. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
22. For any technical queries, please contact Sh.G. R. Singh, AE (0532-2922034).
23. May feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for other queries.
24. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
25. The lowest rate will not be the basis of claim to get the order.
26. All disputes are subject to Jurisdiction of Allahabad Courts.

Assistant Registrar (Purchase)

Read and accepted

**Signature & stamp of Bidder or
Authorized Signatory**