



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/ENQ/Purchase/421/545/2018
Date: 11/12/2018

Enquiry Letter

M/s.

.....

Ph. No.:

Sub: Quotations for procurement of Electrical Items at IIIT-Allahabad.

Enquiry issue date: 11.12.2018

Last date of submission: 02.01.2019 at 12:00 Noon

Opening of Bid: 02.01.2019 at 4:00 PM

EMD: Rs.8,500/- (Eight Thousand Five Hundred Only) through RTGS/NEFT

Dear Sir,

Institute is inviting sealed quotations for "Electrical Spare Items at IIIT-Allahabad, details attached as **Annexure-I**.

You are requested to submit the sealed quotation by courier/speed post with complete details of specifications, terms & conditions, etc. **upto 02.01.2019 at 12:00 Noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty In-Charge (Purchase), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R destination at IIIT-A, Deoghat Jhalwa, Prayagraj. **Kindly mention enquiry number, subject, due date, contact address etc., on your quotation. Incomplete quotation will not be accepted.**

Quotation should be addressed to **Faculty In-Charge (Purchase), IIIT-Allahabad, Deoghat Jhalwa, Prayagraj -211015.**

Note:

1. Quoted rates should be valid at least for 60 days.
2. May feel free to contact on e-mail info.purchase@iiita.ac.in, Ph. No: 0532-2922051.
3. The firm should be either manufacturer/Authorized dealer/Sole distributor of any of the required listed item.
4. Tenderers are requested to submit a work order of similar nature work in government organization/PSU.
5. Kindly quote & attach a copy of your income tax PAN No. / GST no. etc. mandatory on the quotation raised by you. If PAN no. not quoted, 20% TAX will be deducted at source.
6. Supply of the above items must be completed within 2 weeks from the date of receipt of the order. If the supply delayed beyond the stipulated time of completion of the supply, penalty of 1% per week or maximum 10% of the total cost may be imposed at the discretion of the competent authority.
7. Price Basis & applicable Tax claim: Price should be quoted by interested Tenderer is inclusive of all up to F.O.R. IIIT-A, Prayagraj basis. Vendor should clearly mention the Rate of applicable GST Tax separately, if firm will not mentioned the Taxes clearly on their Price Quotation, IIIT-A will assume that the quoted price is inclusive of all and no extra amount in later stage shall be paid by IIIT-A, on account of Taxes.
8. Details of Bank account of Firm for returned of EMD and/or Performance Security

Bank's Account Holder Name:.....

Type of Account Name:.....

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8. Details of Bank account of Firm for returned of EMD and/or Performance Security

Bank's Account Holder Name:.....
Type of Account Name:.....
Address of Branch:.....
Account No.:.....
IFSC Code:.....

9. **E.M.D.:** EMD fee should be directly transfer into the bank account (IIIT-A General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). EMD receipt should be enclosed in a separate envelop. No interest shall be paid on Performance Security.

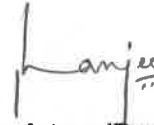
The detail of institute's Bank account is as below;

Account Name: IIITA General AC
Bank Name: Indian Overseas Bank
Address: 61, M.G. Marg, Civil Lines, Prayagraj
Account No.: 035001000060976
IFSC Code: IOBA0000350

10. If it is found that items are of sub-standard quality and not conforming to the required specifications, the firm will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
11. Tender will be opened in the presence of the tenderers, or authorized representatives interested to be present on **02/01/2019 at 4:00 PM**. Vendors are desired to submit their authorization letter along with a photocopy of their photo identity card. Only one representative will be allowed to attend the technical/financial bid for a particular firm. Please carry the same original proof of identity for verification purpose at the time of opening of tender/enquiry. The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered. For any queries regarding the tender, please send a mail to info.purchase@iiita.ac.in.
12. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications.
13. Evaluation of offers will be made on the basis of total amount of all items inclusive of all charges, taxes, duties, etc., for the indicated quantity in the attached format. Rate for all the items is to be quoted by the tenderer. In case of any item has not been quoted by any bidder that bid for such items will be loaded with the highest rate received for that item as evaluation is to be done on the total amount of all the items for the indicated quantity. However, while awarding the rate contract successful bidder has to supply all the items and for those items for which bidder has not quoted the rates will get the lowest rate received in the tender. Every bidder has to agree to this condition failing which its offer will not be considered for award of work.
14. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT-A. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderer/s, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
15. Payment will be made within fifteen days after completion of work, satisfactory inspection & satisfactory report. No conditions/ clause with regard to interest etc. shall be entertained.
16. The quantity shown in this tender is only approximate requirement and is subject to alteration at the time of placing the supply order and during the pendency of the quotation it will be binding on the part of the successful Tenderers to honour and comply with such orders placed by this Institute.



17. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
18. In case the firm fails to complete the job within maximum specified period, Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
19. Tenderers responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the part of the successful tenderer.
20. For any technical queries, please contact Sh. Akhilesh Mishra, Junior Engineer (0532-292-2590).
21. Bidders should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIITA website www.iiita.ac.in Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
22. All disputes are subject to the jurisdictions of Prayagraj.



Assistant Registrar (Purchase)

Copy to:

- PS to Hon'ble Director- for kind information to Hon'ble director please.

Annexure-I

Details of Item:

S. No.	Item Specification	Make	Units	Reqd. Qty.	Unit Rate	Amounts (RS.)
1.	18/20 W LED Tube	Phillips/Havel's /bajaj	Nos.	600		
2.	5 A Switch Anchor	Anchor	Nos.	100		
3.	1.5 sq mm Cu. Wire multi strand (Red, Yellow, Black, Green)	Havell's/Polycab/Anchor/RR	Bundle	5 each		
4.	6 Way box Roma	Anchor	Nos.	25		
5.	6 Way plate roma	Anchor	Nos.	25		
6.	3Way box Roma	Anchor	Nos.	25		
7.	3 way plate Roma	Anchor	Nos.	25		
8.	25 Amp Socket Roma	Anchor	Nos.	50		
9.	20 Amp Switch Roma	Anchor	Nos.	50		
10.	10 Amp Switch Roma	Anchor	Nos.	50		
11.	32 Amp DP MCB (Havells)	Havells/L&T/ABB	Nos.	50		
12.	DP MCB Enclosure Metal Body (Havell's)	Havells/L&T/ABB	Nos.	50		
13.	63 Amp, DP, MCB	Havells/L&T/ABB	Nos.	10		
14.	40 Amp, 4 pole MCB	Havells/L&T/ABB	Nos.	20		
15.	63 Amp, 4 Pole MCB	Havells/L&T/ABB	Nos.	20		
16.	40 Amp, 3 Pole, MCB, Havell's	Havells/L&T/ABB	Bundle	20		
17.	60 Amp, 3 pole MCB,	Havells/L&T/ABB	Nos.	20		
18.	100 Amp 4 Pole, Isolator	Havells/L&T/ABB	Nos.	5		
19.	Buzzer bell	Anchor	Nos.	20		
20.	Pendent Bulb Holder	Anchor	Nos.	50		
21.	2.5 Sqm, 3 core copper lead (100 Mtrs.) bundle	Havells/Polycab/Anchor	Bundle	5		
22.	PVC Gulli 50 mm (100 no. each Pkt)	Pkt.	10		
23.	Mica Sheet (2'x2') 4 mm	Nos.	10		
24.	Fan Regulator socket Model	Legrand	Nos.	50		
25.	Line Tester	Taparia	Nos.	25		
26.	Regulator Socket Type Model	Anchor	Nos.	50		
27.	6 Amps Switch	Anchor Penta	Nos.	100		
28.	6 Amps Socket	Anchor	Nos.	100		

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S. No.	Item Specification	Make	Units	Reqd. Qty.	Unit Rate	Amounts (RS.)
29.	15 Amps Socket	Anchor	Nos.	50		
30.	15 Amps Switch	Anchor	Nos.	50		
31.	Wire Clip PVC 10 mm (100 Nos. in each)	Pkt.	5		
32.	Wooden screw 20mm (100 Nos. in each)	Pkt.	10		
33.	Wooden Screw 25 mm (100 nos. in each)	Pkt.	10		
Total-						
Taxes (GST)-						
Grand Total-						


Assistant Registrar (Purchase)