



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/ENQ/Purchase/362(II)/561 /2018

Date: 28/12/2018

Enquiry Letter

M/s.

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Ph. No.:

Sub: Quotation for supply of Faraday Defense RF for EEG lab in CC-II building at IIIT-Allahabad.

Enquiry issue date: 28/12/2018

Last submission date: 18/01/2019 upto 12:00 Noon

Opening of Bid: 18/01/2019 at 4:00 PM

Dear Sir,

Institute intends to purchase of Faraday Defense RF for EEG lab in CC-II building at IIIT-Allahabad" for which quotations are invited as per details given in below.

Sl. No.	Items description	Unit	Qty.	Unit Rate	Amount (Rs.)
1.	Supply of Faraday Defense RF, RFIDEMF, Shielding Nickel Copper Fabric of 0.08 thick, Signal Blocking Material, Hight Performance, <60db attenuation in 10MHz-3GHz. In side of compact room.	SqM	30.00		
	Total Amount-				
	Taxes (GST)-				
	Grand Total-				

You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions warranty/guarantee etc. **up to 18/01/2019 (12:00 Noon)**. Quotations duly sealed may be dropped in the tender box placed in the office of the Faculty In-Charge Purchase, IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Faculty In-Charge Purchase, IIIT-Allahabad, Deoghat Jhalwa, Prayagraj-211015**. Kindly mention enquiry reference number, subject, due date contact address etc on envelops. Incomplete quotation will not be accepted.

Note:

1. FOR destination IIIT-Allahabad.
2. Preference will be given to the Manufacturer/Sole Distributors.

3. The vendor are desired to furnish one copy of work orders of total amount up to 1.50 Lakh during the financial year 2015-16 & 2016-2017 of equipments relating to foreign purchase (Attach documentary evidence).
4. Quoted rate should be valid at least for 30 days.
5. Vender should submit GSTIN registration copy and IEC certificate.
6. The mention quantity is approx quantity; it may decrease/increase upto 10%. The payment will be made as per actual basis.
7. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation may be rejected.
8. Delivery must be within 08 weeks from the date of receipt of purchase order. If the supply delayed beyond the stipulated time of completion of supply, penalty of 1% per weeks of total cost may be imposed at the discretion of competent authority. The penalty may be up to 10% of the total cost. This purchase/supply order will be automatically expired after 11 weeks unless extension is provided by the Institute on request by the supplier. Send your material addressed to- "Joint Registrar (Store), IIIT A, Devghat Jhalwa, Allahabad Uttar Pradesh on any working days between 9:30 AM to 5:30 PM. Saturday & Sunday is weekly holiday".
9. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm, will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
10. Rate quoted by the firm should not be higher than the MRP/prevaling market rate.
11. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications, will not be considered on any ground.
12. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
13. In case the firm fails to supply the items within maximum specified period Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
14. Payment will be made within fifteen days after supply and satisfactory report. No conditions/clause with regard to interest etc. shall be entertained.
15. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
16. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
17. The tender will be opened in the presence of the tenderers or authorized representatives interested to be present on **18/01/2019 at 4:00 PM**. Vendors are

desired to submit their authorization letter along with a photocopy of their photo identity card. Please carry the same original proof of identity for verification purpose at the time of opening of tender/enquiry.

18. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
19. For any technical queries, please contact Sh.G. R. Singh, AE (0532-2922034).
20. May feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for other queries.
21. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
22. The lowest rate will not be the basis of claim to get the order.
23. All disputes are subject to Jurisdiction of Allahabad Courts.


Faculty In charge Purchase

Read and accepted

**Signature & stamp of Bidder or
Authorized Signatory**