



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref. No. : IIIT-A/ENQ/Purchase/367/ **568** / 2019

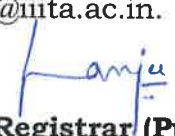
Date : 07/01/2019

TENDER NOTICE

Sealed quotations are invited under Two Bid Systems (Technical & Financial) for "**Aluminum partition work in room no- 4305 & 4315 of CC-II building**" at Indian Institute of Information Technology, Allahabad. The detailed specifications and terms & conditions are given in **Annexure I, II & III**. You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions etc.

The "Technical and Commercial Bids" in two separate sealed envelopes placed in a single envelope with name of the tender, ref. number and closing date superscripted on the top of the envelope addressed to the "**Faculty Incharge Purchase, Indian Institute of Information Technology, Deoghat, Jhalwa Prayagraj- 211015**" upto-**18/01/2019 at 12:00 noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty Incharge Purchase, IIIT-A Campus, Prayagraj. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Prayagraj.

The Technical Bids will be opened in the presence of the tenderers, or authorized representatives interested to be present on **18/01/2019 at 4:00 PM**. Financial bid of technically qualified firm will be opened on **23/01/2019 at 4:00 PM**. **Information to technically qualified firms will be sent through email/phone before the opening of financial bid.** Vendors are desired to submit their authorization letter along with a photocopy of their photo identity card at the time of opening of technical/financial bid. Only one representative will be allowed to attend the technical/financial bid for a particular firm. Please carry the same original proof of identity for verification purpose at the time of opening of tender/enquiry. The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered. For any queries regarding the tender, please send a mail to info.purchase@iiita.ac.in.


Assistant Registrar (Purchase)

Copy to:

- **PS to Hon'ble Director- for kind information to Hon'ble director please.**

Technical Bid

(On letter head of the Firm & in a separately sealed envelope)

PROFORMA FOR APPLICATION

- 1.Name of the firm :-
- 2.Address of the firm :-.....
- 3.Proprietor's name: -
- 4.Mobile Number:-
- 5.Email Id.....
6. Address of Proprietor: -
- 7.Name of Partners (if any)
- 8.Details of the firm:-
 - (a)Turnover of the firm during: - FY 2015-16 (₹).....
FY 2016-17 (₹).....
FY 2017-18 (₹).....
(Please attach documentary evidence)
 - (b) PAN No. :-
 - (c) GST No. :-

9. **E.M.D.:** EMD fee **Rs.11,000/- (Eleven Thousand Only)** should be directly transfer into the bank account (IIIT-A General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). EMD receipt should be enclosed with the Technical Bid document.

All the transaction for EMD/ Bank Guarantee/ Performance Guarantee/ Security Deposit etc. should be directly transfer into the bank account (IIITA General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT.

The detail of institute's Bank account is as below;

Bank Account Name: IIIT-A General AC
Bank Name: Indian Overseas Bank
Address: 61, M.G. Marg, Civil Lines, Prayagraj
Account No.: 035001000060976
IFSC Code: IOBA0000350

Amount of EMD as below:

Sl. No	Description	EMD Amount in Rs.	Transaction receipt No. with date
1.	Aluminum partition work in room no-4305 & 4315 of CC-II building at IIIT-A	11,000.00	

Signature of the tenderer with seal



Terms and Conditions:

1. FOR destination IIIT-Allahabad.
2. **Contractor should be registered in Central Government in appropriate class like CPWD, MES, PWD, IAF, Central University or worked in any Central Government Organization etc. (Should be attached documentary evidence)**
3. **Minimum turnover of the firm should be Rs.15.67 Lac at least or more in last two financial years separately (2016-17 & 2017-2018). (Attach documentary evidence)**
4. (i) **Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender, or
Two similar completed works, costing not less than the amount equal to 60% of the estimated cost put to tender or
One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost**
and
(ii) **One Completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to 40 % of the estimated cost put to tender with some Central/State Government Organisation/Central Autonomous Body/ Central Public Sector undertaking.**
5. Quoted rate should be valid at least for 30 days.
6. The certificate of using for polyester coated on the section is compulsory to submit.
7. Vendors are desired to quote all the items as mentioned above, failing which quotation may not be considered.
8. The mentioned quantity is approx quantity; it may decrease/increase upto 10%. The payment will be made as per actual measurement/supply.
9. **SECURITY DEPOSIT:** The successful bidder has to deposit Security deposit which will be equivalent to 10% of the contract value in favour of 'IIIT-Allahabad', which has to be electronically transfer through the RTGS/NEFT into the bank account of Institute as mentioned below:
Account Name: IIITA General AC
Bank Name: Indian Overseas Bank
Address : 61, M.G. Marg, Civil Lines, Allahabad
Account No.: 035001000060976
IFSC Code: IOBA0000350
Security deposit should remain valid for two months additional time beyond the defect liability period. No interest shall be paid on Performance Security. The Performance Security will be forfeited by order of the Competent Authority in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance or for non-acceptance of the work order. EMD will be released after receiving of transaction receipt of RTGS/NEFT of security amount.
10. Defect liability period shall be 06 months from the date of satisfactory completion report by end user.
11. Enquiry/tender must be quoted in prescribed format on the letter head of the firm/vendor, otherwise quotation may be rejected.
12. Work should be completed within 06 weeks from the receipt of the Purchase order. If, the work delayed beyond the stipulated time of completion penalty of 1% per week of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost. This work order will be automatically cancelled after 9 weeks unless extension is provided by the Institute on request by the supplier.
13. Any additional Items which are not mentioned in the bill of quantity, will be done as per norms and specification of CPWD based on DSR-2016 items and rates quoted by agency plus/minus or discount in percentage and taxes etc. under the instruction of Engineer in charge. Accordingly, the payment will be made.

14. If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm, will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.
15. Rate quoted by the firm should not be higher than the MRP/prevailing market rate.
16. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications. The quotation which is not as per our required specifications, will not be considered on any ground.
17. The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderers, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
18. In case the firm fails to complete the job within maximum specified period Institute reserves the right to get the job done by any other firm and the difference of cost if any, will be recovered from the defaulting firm.
19. Payment will be made within fifteen days after completion of work and satisfactory report. No conditions/ clause with regard to interest etc. shall be entertained.
20. All the documents submitted must be legible and self attested. Otherwise it is likely to be rejected.
21. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
22. Details of Bank account of Firm for returned of EMD and/or Performance Security
Bank's Account Holder Name:.....
Type of Account Name:.....
Address of Branch:.....
Account No:.....
IFSC Code:.....
23. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
24. For any technical queries, please contact Sh.G. R. Singh, AE (0532-2922034).
25. May feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for other queries.
26. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
27. The lowest rate will not be the basis of claim to get the order.
28. All disputes are subject to Jurisdiction of Allahabad Courts.
29. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
30. Quotation should be addressed to Faculty In charge Purchase, Indian Institute of Information Technology, Deoghat, Jhalwa, Prayagraj-211015 (U.P.) India.

Assistant Registrar (Purchase)

Read and accepted

**Signature & stamp of Bidder or
Authorized Signatory**



Financial Bid**(Bill of quantity)****(To be quoted on the company letter head with the below prescribed proforma only)****(Sealed Separate Envelop)**

Sl. No	Description of Work	Unit	Qty. (Approx)	Unit / Rate (Rs.)	Amount (Rs.)
A.	Al. Partition				
1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron) (DSR-2016, no. 21.1.2.3) Partition section size : 50.80mm x 50.80mm of thick 1.70mm and Door section size : 100mm x 44.45mm of thick 2.00 of M/s Jindal Aluminium Ltd.	Kgs	664.00		
2	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminium snap beading shall be paid in basic item): With float glass panes of 5.50 mm thickness (DSR-2016, No. - 21.3.2)	Sqm	61.50		
3	Providing and fixing 12 mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per directions of engineer-in-charge. Pre-laminated particle board with decorative lamination on both sides DSR-2016 No. 21.2.2	SqM	64.00		

Sl. No	Description of Work	Unit	Qty. (Approx)	Unit / Rate (Rs.)	Amount (Rs.)
4	Providing and fixing anodised aluminium grill (anodised transparent or dyed to required shade according to IS: 1868 with minimum anodic coating of grade AC 15) of approved design/pattern, with approved standard section and fixed to the existing window frame with C.P. brass/ stainless steel screws @ 200 mm centre to centre, including cutting the grill to proper opening size for fixing and operation of handles and fixing approved anodised aluminium standard section around the opening, all complete as per requirement and direction of Engineer-in-charge. (Only weight of grill to be measured for payment). DSR-2016, No. 21.17	Kgs.	47.00		
5	Providing and fixing 100mm brass locks (best make of approved quality) for aluminium doors including necessary cutting and making good etc. complete. - DSR-2016, No. - 21.13	Each	7.00		
6	Providing and fixing aluminium tubular handle bar 32 mm outer dia, 3.0 mm thick & 210 mm long with SS screws etc .complete as per direction of Engineer-in-Charge. Powder coated minimum thickness 50 micron aluminium tubular handle bar. (DSR-2016, No.- 21.12.2	Each	14.00		
7	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete : Size 200x10 mm, DSR-2016, No. 9.97.3	Each	7.00		
Total Rs.					
GST @..... Rs.					
Grand Total Rs.					
Grand Total (In words) :					

*The mentioned quantity may vary \pm 10.0 %

Signature of the tenderer with seal

Handwritten signature