



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref. No. : IIIT-A/Purchase/474/706/2019
Date: 08/05/2019

TENDER NOTICE

S.No.	Description	Date	Time
1.	Last date of bid submission	29/05/2019	12:00 Noon
2.	Opening of Technical Bid	29/05/2019	16:00
3.	Opening of Financial Bid	03/06/2019	16:00

1. Sealed quotations are invited under Two Bid Systems (Technical & Financial) for **"Supply & Laying of LT Power Supply Cables for Girls Hostel-I & D Type residential Qtr. Feeder No.1"** at Indian Institute of Information Technology, Allahabad. You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions etc. Tender document may be downloaded from the Institute website www.iiita.ac.in. and CPP portal.
2. Tenderers are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions, warranty/guarantee etc. Quotation should be in two separate sealed envelopes "Technical Bid" and "Commercial Bid" and placed in a single envelope with name of the tender, ref. number and closing date superscripted on the top of the envelope addressed to **"Faculty In-charge Purchase, Indian Institute of Information Technology, Deoghat, Jhalwa Prayagraj-211015"** upto- **29/05/2019, 12:00 Noon**. Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty In-charge Purchase, IIIT-Allahabad. Basic rate, taxes and other charges if applicable etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Prayagraj. Please note that tender document will not be accepted after the expiry of stipulated date and time for the purpose.
3. Details of Bank account of Firm for returned of BID SECURITY and/or Performance Security
Bank's Account Holder Name:.....
Type of Account Name:.....
Address of Branch:.....
Account No:.....
IFSC Code:.....
4. **Bid Security** : Bid Security fee Rs.17,000/- (Rupees Seventeen Thousand Only) should be directly transfer into the bank account (IIIT-A General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without Bid Security will not be considered). However, the bid security may be accepted in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's cheque or Bank Guarantee from any of the Commercial Banks.
Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department or Startups as recognized by Dept. of Industrial Policy & Promotions (DIPP) are exempted from BID SECURITY. Such bidder needs to submit relevant document along with technical bid of tender. Bid Security receipt should be enclosed with the Technical Bid document. The Bid Security is to remain valid for a period of 45 days beyond the final bid validity period.

The detail of institute's Bank account is as below;

Bank Account Name: IIIT-A General AC
Bank Name: Indian Overseas Bank
Address: 61, M.G. Marg, Civil Lines, Prayagraj
Account No.: 035001000060976
IFSC Code: IOBA0000350

Handwritten signature

Amount of BID SECURITY as below:

S.No	Description	BID SECURITY Amount	Transaction receipt No. with date
1.	"Supply & Laying of LT Power Supply Cables for Girls Hostel-I & D Type residential Qtr. Feeder No.1 at IIIT-Allahabad"	17,000.00	

5. The **technical bids will be opened** in the presence of the tenderers, or authorized representatives interested to be present on **29/05/2019 at 4:00 PM. Financial Bid of the technically qualified firm will be opened on 03/06/2019 at 4:00 PM.** Information to the technically qualified firms will be sent through email/phone before the opening of financial bid. The financial bids of only those bidders, who have been declared technically qualified by the designated committee, shall be opened by concerned committee. **Vendors are desired to submit their authorization letter along with a photocopy of their photo identity card at the time of participation in the opening of Technical/Financial bid. Only one representative will be allowed to attend the technical/Financial bid for a particular firm. Please carry the same original proof of identity for verification purpose at the time of opening the tender/enquiry.** The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered.
6. **Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.**



Assistant Registrar (Purchase)

Copy to:

- Faculty In-Charge, Purchase – for kind information.

Technical Bid *

(On letter head of the Firm & in a separately sealed envelope)

PROFORMA FOR APPLICATION

1. Name of the firm :-
2. Address of the firm :-
-
3. Mobile Number :-.....
4. Proprietor's name: -
5. Address of Proprietor: -
6. Proprietor's Mobile No. :-
7. Email Id:

(for all official communication with the bidder)

8. Details of the firm:-


- (a) Date from which the firm is operating: -
- (b) Turnover of the firm during: -
FY 2015-16 (₹)-----
FY 2016-17 (₹)-----
FY 2017-18 (₹)-----

(Please attach documentary evidence)

- (c) PAN No. :-
- (d) GSTNo. :-

*** Mandatory to fill all the above details.**

Signature of Tenderer with Seal



9. Qualifying Requirements:

- i) The bidder must prove its efficiency and workman ship and submit proof of financial position with the last three years.
 - ii) Average Annual Turnover of the agency should be Rs.50 lakh for the last two financial years (i.e. 2016-17 & 2017-18). **(Profit and loss account/balance sheet duly certified by CA is compulsory).**
 - iii) The bidder should be registered with the **Railways/MES/BSNL, State PWD's (B&R) or the departments of state government dealing with (B&R) in appropriate classes** (for CPWD works within that state). **Non CPWD registered contractors shall have to fulfil the criteria of satisfactory execution of work as given below:**
 - (i) Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender,
or
 - (ii) Two similar completed works, costing not less than the amount equal to 60% of the estimated cost put to tender
or
 - (iii) One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost.
 - (iv) EMD is mandatory to submit otherwise tender will not be considered.
 - (v) All the documents submitted along tender bid must be signed and stamp on the each pages by the authorized signatory.
 - (vi) **Quality of LT Power cable should fulfil the specification as mentioned in bill of quantity.**
 - (v) **The Work should be carried out as per specification and norms of CPWD.**
10. In support of above the bidder must submit the following documents with their bid for evaluation :
- a) Copy of the registration in the government organization.
 - b) Copies of detailed work orders/Agreements/Completion certificate with value of work.
 - c) Documents of works done in any government organization / autonomous bodies etc.
11. A complete set of bid documents may be downloaded from the Institute WEB Site www.iiita.ac.in or CPP portal.
12. To submit a letter of Undertaking and Declaration complete in all respect on stamp paper of Rs.100/- is mandatory (see page no. 8/11 & 9/11 of tender document).
13. Notwithstanding anything stated above, IIIT-A reserves the right to assess the bidder's capability and capacity to perform the contract by inviting the bidder for discussion etc. and IIIT-A decision in this regard shall be final.
14. IIIT-Allahabad shall not be responsible for any postal delay, loss or non-receipt of documents sent through post/courier.


Assistant Registrar (Purchase)

INSTRUCTIONS TO BIDDER

Bidder is requested to read carefully the following and comply:

1. The intending bidder must read the terms and conditions carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of CPWD specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied.
4. Those contractors not registered in the government organization not need to participate.
5. The intending bidder must have valid authorization by the firm to submit the bid.
6. On opening date, the contractor can join to see the bid opening process. After opening of bids he will be allowed to note the competitor rates.
7. Contractor can download the document from the Institute website.
8. Bidder must fill the letter of Undertaking and Declaration Proforma complete in all respect.
9. Bidder must quote their rates exclusive of all taxes and duties. Taxes applicable may be quoted separately giving full details.
10. The EMD receipt should be in a separate envelop and annexed with the tender with suitable superscripted on envelop. Unsigned documents will not be considered and may be rejected.
11. Bidder must sign in each and every page of the enclosed tender documents and submit the same in sealed cover superscripting the NIT No. name of work, bid opening date and EMD particulars.
12. Contractor must ensure to quote rate of each item. Partially quoted items rate may be treated as cancelled.
13. Rates shall be quoted both in figures and in words in clear illegible writing. No. overwriting is allowed. All scoring and cancellations should be countersigned in full by the tenderer. In case of illegibility the interpretation of the Engineer-in-charge/Tender Committee shall be final.
14. All the work will be executed as norm and specification of CPWD and as specified in bill of quantity. If any other work will require to be under taken related to this works or any alteration in work, will be executed on the basis of approved rates after prior approval.
15. Work should be completed within 06 weeks from the receipt of the Purchase order and after site clearance. If, the work delayed beyond the stipulated time of completion penalty of 1% per week or part thereof of total cost shall be imposed at the discretion of competent authority. The penalty may be upto 10% of the total accepted bid value. This purchase/Work order will be automatically expired after 9 weeks unless extension is provided by the Institute on request by the supplier.
16. Agency can raise running bill as per progress of work. Accordingly the payment will be made after verified by the engineer in charge upto 2 & final bill.
17. Payment for the work shall be made within 15 days after the satisfactory report & recommendation of site incharge / Engineer incharge.
- 18. Any conditional tender will not be accepted.**
19. Security amount @ 10% of the total work done, will be deducted from the agency bill for the defect liability period.
20. Defect liability period shall be 06 months from the date of handing over the site and satisfactory report from the indenter/End user.
21. Performance Security should remain valid for two month additional time beyond the defect liability period. No interest shall be paid on Performance Security. The Performance Security will be forfeited by order of the Competent Authority in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance or for non- acceptance of the work order. Bid Security will be released after receiving of transaction receipt of RTGS/NEFT of security amount.
22. All disputes are subject to jurisdiction of Prayagraj.
- 23. After submission of the bid the contractor can re-submit revised bid one number of time only but before last time and date of submission of bid as notified in the tender.**



24. While submitting the revised bid, contractor can revise the rate of specific items one number of times (he need not mentioned rate of all the items) but before last time and date of submission of bid as notified in the tender document.
25. When bids are invited in two bid system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
26. Copy of Enlistment Order and certificate of work experience and other documents as specified in the bid document shall be submitted along with the submission of Bid after certified. Without signed & certified copy of any documents will not considered as evidence. Same will be treated as non submission of any evidence and participant will be stand cancelled automatic.
27. The bid submitted shall become invalid if :
 - (i) The bidder is found ineligible.
 - (ii) The bidder does not deposit transaction receipt.
 - (iii) If any discrepancy is noticed between the documents physically by the bidder to the Institute.
 - (iv) If a tender quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

Details of Bank account of Firm for returned of EMD and/or Performance Security

Bank's Account Holder Name:.....
Type of Account Name:.....
Address of Branch:.....
Account No:.....
IFSC Code:.....

28. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
29. For any technical queries, please contact Sh. S.P.Sahu, Jr. Er. (0532-2922044), E-mail-spsahu@iiita.ac.in.
30. May feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for other queries.
31. Kindly quote your Income Tax PAN No./GST No. etc. on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
32. The lowest rate will not be the basis of claim to get the order.
33. All disputes are subject to Jurisdiction of Allahabad Courts.
34. **Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.**

Handwritten signature

FINANCIAL BID

Name of Work: "Supply & Laying of LT Power Supply Cables for GH-I & D Type residential Qtr. Feeder."

BILL OF QUANTITY

S.N.	DSR 2018 code	Item Description	Qty.	Unit	Rate	Amt. Rs.
Supply of Cable:-						
1	MR	LT Power Cables, Aluminum conductor , XLPE Insulated, PVC tape/Extruded Innersheathed for Multicore Cables, Armoured as per IS, PVC Type ST2 sheathed, 1100V grade as per IS 7098(Part 1) 1988, Make:-Polycab, Havells, KEI, National or Substantially Equivalent and approved make				
I	MR	150 Sqmm, 3.5 Core Aluminum Armoured Cable	280.00	Metre		
II	MR	300 Sqmm, 3.5 Core Aluminum Armoured Cable	150.00	Metre		
Laying of Cable:-						
2	7.1	Laying of one number PVC insulated and PVC sheathed / XLPE power cable of 1.1 KV grade of following size direct in ground including excavation, sand cushioning, protective covering and refilling the trench etc as required.				
I	7.1.3	Above 95 sq. mm and upto 185 sq. mm	280.00	Metre		
II	7.1.4	Above 185 sq. mm and upto 400 sq. mm	150.00	Metre		
Termination of Cable:-						
3	9.1	Supplying and making end termination with brass compression gland and aluminium lugs for following size of PVC insulated and PVC sheathed / XLPE aluminium conductor cable of 1.1 KV grade as required.				
I	9.1.26	3½ X 150 sq. mm (50mm)	2.00	Each		
II	9.1.30	3½ X 300 sq. mm (70mm)	1.00	Each		
Cable Jointing						
4	9.4	Supplying and making straight through joint with heat shrinkable kit including ferrules and other jointing materials for following size of PVC insulated and PVC sheathed / XLPE aluminium conductor cable of 1.1 KV grade as required.				
I	9.4.27	3½ X 300 sq. mm	1.00	Each		
Total Rs.						
GST% () Rs.						
Grand Total Rs.						

Signature of the tenderer with seal



ACCEPTANCE LETTER

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Institute for a sum of ₹
(Rupees)

The letters referred to below shall form part of this contract agreement:

For & on behalf of Institute

Signature

Dated:

Designation



Declaration

(Regarding ownership and / or employment of IIIT-A Employees)

To be filled in by the tenderer, signed and submitted along with tender papers.

I/We hereby declare that I/we or Partners or Directors of our concern do not have any such person under my/or employment who has retired/resigned/ removed /dismissed from IIIT-A during the last two years.

I/We hereby declare that I/We or partners or Directors of our concern have the following under my/our employment who has/have retired/resigned/removed/ dismissed from IIIT-A during three last two years.

Sl.	Name of Person	Date of leaving	Reasons for leaving IIIT-A

I/We hereby declare that i/We or partners of directors are not related to any employees of IIIT-A

OR

I/We hereby declare that the following persons employed in IIIT-A and any other IIIT-A Project/Station are related to me/us for partners or directors of our concern as per details indicated.

Sl.	Name of Person	Designation and Name of project or Office of IIIT-A	Relationship

NOTE: The near relative shall include wife, husband, parents and Grand Parents, children and Grand Children, Brother And Sister, Uncles, Aunts and Cousins and their corresponding in-laws.

(SIGNATURE OF TENDERER)
NAME:

WITNESS:
SIGNATURE:
NAME:
PLACE
DATE:

Note:
Please tick whatever is applicable and delete/cut whatever is not applicable
Please attach extra sheet if necessary

Handwritten signature

Proforma of Letter of Undertaking

(To be executed on non-judicial stamp paper of value Rs. 100/- & to be submitted by the tenderer along with his tender)

The,
Registrar
IIIT-Allahabad
Deoghat
Jhalwa Campus
Prayagraj-211015

Dear Sir,

- 1.0 *I/*We have read and examined the following bid documents relating to the(Full Scope of work)
- 2.0 Notice Inviting Tender.....dt.....
- 3.0 Conditions of contract for Civil works containing sections Tender Notice, Qualifying Requirements & Instructions to bidder.

*I/*We hereby submit our tender and undertake to keep our tender valid for a period of **180** days from the date of opening of tenders i.e. up to / /**2019**

*I/*We hereby further undertake that during the said period *I/*We shall not vary/alter to revoke my/our tender during the validity period of tender.

This undertaking is in consideration of IIIT-A agreeing to open by tender, consider and evaluate the same for the purpose of award, in terms of provisions of tender documents. Should this tender be accepted, *I/*W shall not vary/alter at revoke my/our tender during the validity period of tender.

I/We also agree to abide by fulfil and comply with all the terms and conditions and provisions of the above mentioned tender documents.

Signature along with Seal of the
Company
Duly authorized to sign the tender
(on behalf of the Contractor)

Name: Designation:
Name of Co. (BLOCK LETTERS)
Date:
Postal Address:
Telephone No.

WITNESS :
Signature Date
Name and Address
(* Strike out whichever is not applicable)



AGREEMENT

An agreement made this on _____ day of _____ between Registrar Indian Institute of Information Technology, Allahabad _____ (herein referred to as Employer) of the part and M/s _____ (herein referred to as the Contractor of the other part).

Whereas in response to call for tender for the _____ as per tender paper at _____ hereto contractor has submitted a Tender as per Annexure 'A' hereto and whereas the said Tender of the contractor has been accepted the total estimated contract value of Rs. _____ as per copy of letter of acceptance of Tender No. _____ Dated _____ completed with enclosures at the accepted rates and agreed deviations from Tender Papers as per annexure hereto. Now this agreement witness that consideration of premises and the payment to be made by the Employer to the contractor provided for herein below the contractor shall supply all equipments and materials and executed and perform all works for which the said Tender of the contractor has been accepted strictly according to the various provisions in Tender papers hereto and upon such supply execution and perform to the satisfaction of the Employer, the employer shall pay to the contractor at the several rates accepted as per the said annexure and in terms of provisions herein.

In witness whereof the parties have here unto set and subscribed their respective hands and /or seals the day and years respectively mentioned against their respective signatures.

Signed and delivered at _____ by Sri _____

For and on behalf of M/s _____ the contractor within named in the presence.

(Authorized Signatory)

Witness:

1. Signature

Name in Block Capitals _____

Address _____

2. Signature

Name in Block Capitals _____

Address _____

Signed and delivered at _____ by Sri _____ Registrar Indian Institute of Information Technology, Allahabad in the presence of:

Registrar

Witness:

1. Signature

Name in Block Letter _____

Address _____

2. Signature

Name in Block Letter _____

Address _____

