



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref.No. : IIIT-A/SP/955/1692/2022

Date: 05/09/2022

Enquiry Letter

M/s

Subject: Quotation for Renewal of Insurance of Institute Vehicles at IIIT-A

Enquiry issue date: 05/09/2022

Last date of submission: 26/09/2022 at 12:00 noon

Opening date: 26/09/2022 at 04:00 PM

Security Money/Performance Guarantee: as per terms & conditions of IRDA

Dear Sir,

The Institute intends the **Renewal of Insurance of Institute Vehicles** at IIIT-A for which sealed offers are invited from the registered Insurance Companies licensed by IRDA, you are requested to quote your rates in a prescribed format as per the details follows:

S. No.	Name of Vehicle	No. of vehicles	Insurance effective from	Insured Declared Value	Unit rate	Total Premium Amount
1	Tata 909 (CNG) Star Bus (B-1) (40+1) BSIV (UP-70 AG 2668)	1	24/10/2022			
2	Ashok Leyland Bus (B-2) (UP-70 BT 0387)	1	24/10/2022			
3	Ashok Leyland Bus (B-3) (UP-70 BT 0388)	1	24/10/2022			
Total-						
Taxes (GST)-						
Grand Total (after round off)-						

* Order will place on the basis of Quoted Rates and the Highest Insured Declared Value.

You are requested to submit the most competitive quotation by courier/ speed post with complete details, Terms & Conditions etc. **up to 26/09/2022 till 12:00 Noon**. Quotations duly sealed in an envelope superscribed Quotation for "**Renewal of Insurance of Institute Vehicles**" may be dropped in the tender box placed in the office of the Joint Registrar (S&P), IIIT-Allahabad.

The quotation should be addressed to Joint Registrar (S&P), IIIT-Allahabad, Deoghat, Jhalwa, Prayagraj-211015.

Terms and Conditions:

1. The Company should be registered with IRDA and submit the proof of same.
2. The Company should have GST registration no.
3. Enquiry must be quoted in the prescribed format on the letterhead of the firm/vendor, otherwise, the quotation shall be rejected outright.
4. The quotation of a firm blacklisted by any IIT's/IIIT's/NIT/Government Department /PSU/PSU Banks/Autonomous Bodies/Statutory Bodies in India will not be considered.



5. Tenderers may feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for any queries.
6. The tenderer should sign & stamp the tender form at each page at the end in token of the acceptance of all the terms and conditions of the tender.
7. The enquiry of highest rate cannot be claimed as a right to be awarded that Insurance policy.
8. Director, IIIT-A reserves the right to alter/modify any or all conditions of this tender and to reject of accept any quotation.
9. All disputes are subject to jurisdiction of courts at Prayagraj.


Prepared by

Copy to:

1. PS to Director - for kind information of Hon'ble Director
2. Registrar- for kind information


Joint Registrar (S&P)



