



Indian Institute of Information Technology, Allahabad

(A University Established under Sec.3 of UGC Act, 1956 vide notification
no. F.9-4/99U.3 Dated 04.08.2000 of the Govt. of India)

A Centre of Excellence in IT, Established of Ministry of HRD, Govt. of India
Deoghat, Jhalwa, Allahabad -211012

TENDER NOTICE



Indian Institute of Information Technology, Allahabad

(A University Established under Sec.3 of UGC Act, 1956 vide notification
no. F.9-4/99U.3 Dated 04.08.2000 of the Govt. of India)
A Centre of Excellence in IT, Established of Ministry of HRD, Govt. of India
Deoghat, Jhalwa, Allahabad -211012

Date: 07.08.2015

No: IIIT-A/DR(E)/SS/O&M/1751 /2015

Tender form

From:-

M/s-
.....
.....

Ph. :

To,

The Director,
Indian Institute of Information Technology,
Allahabad.

Dear Sir,

Sub: Tender for Annual Contract for Operation of 33 KV indoor Sub-station including D. G. Sets
at IIITA

- (1) I/We the undersigned hereby offer to execute the works relating to Mentioned in the above Tender paper for a period of 12 months from the date of issue of letter of intent/letter of acceptance of Tender and in strict compliance with the provisions detailed in the Tender papers appended here to including instructions to tenders and conditions to tendering, conditions of contracts and specifications as included there in and as modified by this tender at such rates as are specified in schedules appended there to.
- (2) I/we agree that this tender shall not be restricted or withdrawn and shall remain open for acceptance for and during the period of 180 (One Hundred Eighty) days from the date fixed for opening the same and will continue to be open even beyond the period of 180 days till withdrawn or rejected or accepted as the case may be.
- (3) I/we have read and fully understand the terms, conditions and other provisions as contained in the Tender paper and I/we agree that the same shall apply to my/our Tender as modified by we / our Tender and I/ we shall be bound by them.

Seal of the Tenderer:

Dated:

CONTRACTOR'S
Signature and full Postal Address



Indian Institute of Information Technology, Allahabad

(A University Established under Sec.3 of UGC Act, 1956 vide notification
no. F.9-4/99U.3 Dated 04.08.2000 of the Govt. of India)

A Centre of Excellence in IT, Established of Ministry of HRD, Govt. of India
Deoghat, Jhalwa, Allahabad -211012

No: IIIT-A/DR(E)/SS/O&M/1751 /2015

Date : 07.08.2015

TENDER NOTICE

Sealed tenders are invited two bid systems from reputed and experienced "A Class" contractors for undertaking the following work:

SL No.	Description	Earnest Money (Rs.)	Tender processing fee (Rs.)	Time of completion
1.	Annual Contract for Round the Clock Operation of 33/0.433 KV Indoor Substation including D.G. Sets at IIIT-A, Jhalwa Campus, Allahabad. As list of equipment enclosed as annexure - 2	25000.00	1000.00	One year (12months)

The detailed tender documents with scope of work and list of equipment installed at 33/0.433 KV indoor substation, specifications and terms & conditions are given in Annexure I, II, III & IV. The "**Technical and Commercial Bids**" in two separate sealed envelopes addressed to the Deputy Registrar (E), IIIT-Allahabad upto 28/08/2015 at 12:00 Noon. Tender duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (E). The technical bid received in prescribed proforma will be opened in the presence of the tenderers or authorized representatives interested to be present, on 28/08/2015 at 04:30 P.M. The Financial bids of technically qualified tenderers will only be opened after technical evaluation by the Technical committee. The representatives should bring the authorization letter from their authorized signatory for attending the process tender opening. The tender document may be obtained on payment of ₹1000/- (One Thousand Only) as tender processing fee from the counter at Jhalwa Campus, Allahabad. It can also be downloaded from the Institute web site www.iiita.ac.in and be submitted along with ₹1000/- of tender processing fee in form of DD.

(Dr. Seema Shah)
Deputy Registrar (E)

Address for Communication:

Dy. Registrar (E), Indian Institute of Information Technology Allahabad Deoghat, Jhalwa Campus, Allahabad-211012

Phone - 0532 - 2922051

Copy to:

- Hon'ble director for kind information please.

Technical Bid

(On letter head of the Firm & in a separately sealed envelope)

PROFORMA FOR APPLICATION

1. Name of the firm :-
2. Address of the firm :-
3. Phone Number (With Code):-
4. Proprietor's name: -
5. Address of Proprietor: -
6. Proprietor's Phone No. :-
7. Details of the firm:-
 - (a)Date from which the firm is operating: -
 - (b)Turnover of the firm during: - FY 2011-12 (₹).....
FY 2012-13 (₹).....
FY 2013-14 (₹).....

(Please attach documentary evidence)

- (c) PAN No. :-
- (d) TIN No. :-
- (e) Service Tax Registration No. (If any):-.....

8. **Tender Processing Fee:** An amount of Rs. 1,000/- (One Thousand Only) of tender (non refundable) is to be paid cash or DD payable in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad**.

9. **E.M.D. :** The tenders should be accompanied in a form of a **Demand Draft/FDR** in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad** (Any bid without EMD will not be considered). EMD should be enclosed with the Technical Bid document in a separate envelop. The EMD will be returned to the unsuccessful bidders within 15 days and to the successful bidders after submission of full Security Deposit in the shape of FDR or Bank Guarantee. EMD may be adjusted against security deposit if desired.

Sl. No	Description	EMD Amount in ₹	DD No./FDR Date
1.	Annual Contract for Round the Clock Operation of 33/0.433 KV Indoor Substation including D.G. Sets at IIIT-A, Jhalwa Campus, Allahabad.	25000.00	



Indian Institute of Information Technology, Allahabad

(A University Established under Sec.3 of UGC Act, 1956 vide notification
no. F.9-4/99U.3 Dated 04.08.2000 of the Govt. of India)

A Centre of Excellence in IT, Established of Ministry of HRD, Govt. of India
Deoghat, Jhalwa, Allahabad -211012

No: IIIT-A/DR(E)/SS/O&M/ 1751/2015

Date : 07.08.2015

INSTRUCTIONS TO BIDDER

Bidder is requested to read carefully the following and comply :

1. These instructions are over and above the instructions contained in the enclosed set of tender documents.
2. Preference will be given to the Vendors who have their own service outlets or arrangement with other vendors dealing with same equipment at Allahabad.
3. Bidder must fill the letter of Undertaking and Declaration Proforma complete in all respect.
4. Bidder must quote their rates exclusive of all taxes and duties. Taxes applicable may be quoted separately giving full details.
5. Bidder must sign in each and every page of the enclosed tender documents and submit the same in sealed cover superscripting the NIT No. name of work, bid opening date and EMD particulars.
6. The vendors are required to furnish copies of minimum 03 work orders amounting to Rs.12 Lakh per annum or more in each case along with satisfactory work performance report by the customer.
7. The EMD should be in a separate envelop and annexed with the tender with suitable superscripted on envelop.
8. Turnover of the agency should be 24 lakh for the last two year.
9. In case of acceptance of the bid, the successful bidder/bidders must enter into a contract agreement on Non-Judicial Stamp Paper valuing Rs. 100/- within seven days from the issue of the Detailed Award Letter/ work order.
10. Rates shall be quoted both in figures and in words in clear illegible writing. No overwriting is allowed. All scoring and cancellations should be countersigned in full by the tenderer. In case of illegibility the interpretation of the Engineer-in-charge/Tender Committee shall be final.
11. Quoted rate should be valid at least for 30 days from the date of opening.
12. All figures etc. must be in English Language only.
13. The lowest rate will not be the basis of claim to get the order.
14. The firms/companies that work black listed at any stage need not to apply.
15. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
16. Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the disputes and his decision will be binding on both the parties.
17. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.
18. Completion period shall be 12 months from the date of award of work.
19. Defect liability period minimum shall be 12 months.
20. Any conditional tender will not be accepted.
21. All disputes are subject to jurisdiction of Allahabad.

[Handwritten signature]



Indian Institute of Information Technology, Allahabad

(A University Established under Sec.3 of UGC Act, 1956 vide notification
no. F.9-4/99U.3 Dated 04.08.2000 of the Govt. of India)

A Centre of Excellence in IT, Established of Ministry of HRD, Govt. of India
Deoghat, Jhalwa, Allahabad -211012

Annexure-I

No: IIIT-A/DR(E)/SS/O&M/1751 /2015

Date : 07.08.2015

**Annual Contract for Round the Clock Operation of 33/0.433 KV Indoor
Substation including D.G. Sets at IIIT-A, Jhalwa Campus, Allahabad.**

(A) Qualifying /Eligibility Criteria along with terms & Conditions:

1. Only those tenderer shall be eligible, who have successfully completed or are continuing the similar nature of work i.e having minimum 5 years experience of either Annual maintenance & operational contract for 33 KV substation and above or erection work covering each of the following area
 - (I) HT Substation
 - (II) HT cable and HT overhead Line
 - (II) Internal and external Electrification works of building.

The experience should be with any Central Government /State Government /Semi Government/Public undertaking organization will be preferred.
2. The Contractor has to submit the following documents compulsory along with tender.
 - a. Copy of valid A-class Electrical License.
 - b. Copy of service tax registration certificate from the office of customs & Central Excise department.
 - c. Copy of valid P.F. & E.S.I. Registration.
 - d. Copy of PAN /TAN /TIN etc as applicable.
 - e. Copy of Audited Profit and Loss for last three years.
 - f. Detailed experience certificates for last 5 years of similar kind of works executed.
3. The tenderer shall submit a declaration that, the price/rate submitted is "UNCONDITIONAL".
4. The Earnest money should be deposited in the form of crossed DD/Banker's cheque drawn in favour of Indian Institute of Information Technology-Allahabad, payable at Indian Overseas Bank, Allahabad.
5. Tenders not accompanied with EMD or EMD not being in the requisite form shall not be considered and rejected. EMD of successful tenderer shall be retained and dealt as per the contract, while EMD of unsuccessful tenderer shall be refunded in due course without any interest.
6. The tenderer shall submit the original tender document duly signed and stamped on each paper as a token of acceptance of all terms and conditions and scope of work as given.

7. The rates in the tender shall be valid up to 30 days from the date of opening of the tenders. The rates shall be inclusive of service tax/trade tax etc as applicable during the contract period. Any increase or decrease in statutory payments during the contract period will be reimbursed / deducted by the Institute on production of evidence.
8. The security deposit will be 10% of the contract value and the EMD will be adjusted in the security deposit. SD will be kept into interest bearing security at prevailing rate and will be released to the contractor after six months from the date of successful completion of the contract.
9. The payment will be made on monthly basis after the completion of the previous month, within seven days after the submission of the bill. The deduction of TDS etc will be made as per rules and rates applicable.
10. Agency will pay their employee wages from 1st to 10th of every month in the presence of Engineering in charge.
11. The Institute reserves the right to accept or reject any or all the tenders, wholly or partly without assigning any reason whatsoever.
12. The period of Contract shall be 12 months from the date of start. The duration of contract is expected to be 12 months. However, Institute will have right to terminate the contract by giving one months notice or increase the duration as per Institute's requirement.
13. If any damage is done to the Institute's installation by the Contractor's Labours, the same shall be recovered from the Contractor. Therefore proper care must be taken and experienced /qualified persons should be deputed on the job to ensure safety of the man and materials. The suitable penalty shall be imposed on any misconduct default, damages caused to the Institute due to negligence of contractor.
14. All disputes or difference what so ever arising between the parties out of relating to his contract or breach there of shall be settled by Director, IIIT-A, who will decide the dispute and whose decision shall be final and binding on both the parties. Regarding jurisdiction of court, the Allahabad court will have jurisdiction.
15. Force majeure conditions shall be applicable.
16. In addition of above terms and Conditions, general conditions of Electricity act and safety rules, manpower, deployment rules etc will be applicable.
17. **The detailed scope for work is as per annexure –I**

(Dr. Seema Shah)
Deputy Registrar (E)



Indian Institute of Information Technology, Allahabad

(A University Established under Sec.3 of UGC Act, 1956 vide notification
no. F.9-4/99U.3 Dated 04.08.2000 of the Govt. of India)

A Centre of Excellence in IT, Established of Ministry of HRD, Govt. of India
Deoghat, Jhalwa, Allahabad -211012

No: IIIT-A/DR(E)/SS/O&M/1751 /2015

Date : 07.08.2015

Annexure –II

1. Details of scope of work by the firm for round-the-clock Operation of 33 KV/0.433 KV Indoor Substation including D.G. Sets at IIIT-A, Jhalwa Campus, Allahabad

(I) Work and preparation of document:

- a. The Contractor shall operate maintain and repair the electrical installation and equipment as per the satisfaction of Engineer-in-charge (EIC). The Institute shall provide materials required for replacement.
- b. Preparation of periodicals, preventive and predictive maintenance schedules for one year and executing accordingly under prior intimation to the Institute and reports to be submitted to the Engineer-in-charge at site.
- c. Preparation of Log Books, Breakdown Registers, Shutdown Slips, Load Data Chart etc as per norms and directions of site in-charge.
- d. Load shedding programmes for energy saving by making necessary shutdowns for areas wherever the wastage of power is found, with the consultation of EIC.
- e. Maintaining the status record for each equipment for breakdowns, preventive maintenance and replacement of parts.
- f. Deployment of required experienced manpower for total job. Minimum 7 persons (1 supervisor with 5 years experience, 3 Technician 5 years experience, 3 Semi Skilled) having minimum experience of 3 years or above in operation and maintenance of 33 KV Sub-station or above.
- g. Annual Calibration and setting of protection system for complete equipment and submission of its reports.
- h. Preparation of operational spares data as per manufacturers manuals. Regular watering of earth pits as and when required, Routine cleaning of Transformers, breakers, distribution boards, Panels, equipments etc with blower and cloth, cleaning of Sub-station premises inside of building and trenches.
- i. The contractor will maintain proper record of stores issued to them. They will also ensure that all the damaged/replaced materials be kept in safe custody and shall be returned to the Institute as per the instructions of Engineer-in-charge at site.
- j. At the time of starting of the contract (i.e B C for O & M) the contractor, shall make joint assessment of all installations covered under the contract and get the status recorded and jointly signed. This status report shall be referred to for joint physical verification at the time of closer of the contract for the release of final payment and security deposit.
- k. The contractor shall keep the attendance of workers (shift wise) engaged in the job and shall submit periodically for checking to the Engineer-in-charge at site. The contractor and his workers shall work as per the guidelines of Engineer-in-charge at site.

(II) Supply of Consumables:

(III) Supply of T&P with valid Calibration Certificate on site one set each:

- a. Primary injection kit
- b. Secondary injection kit
- c. Hi-pot Test Kit
- d. Earth Megger
- e. Line Megger 0 - 250-500-1000-2500V
- f. Multi meter, clamp meter AC/DC
- g. Tong Tester
- h. Tools like Spanners, Pliers, Hammers, Screwdrivers, Electrician kit as required.
- i. First aid box
- j. Small ladders,
- k. torch
- l. Drilling machine
- m. Safety items like rubber gloves, discharge rod etc.
- n. Any other special T & P required for smooth operation and maintenance of the indoor sub-station equipments.
- o. Phase Sequence Meter
- p. Air Blower

(IV) SAFETY / PRECAUTIONS:

- a. It shall be the duty of the contractor to acquaint him with all safety regulations as proposed by any statutory authorities.
- b. The contractor shall indemnify IIITA against any violation of safety laws, rules and regulations while carrying out operations as required by the contract.
- c. IIITA will not be liable to pay to the Staff/Labour of Contractor the injuries/death while performing duty. In case, IIITA is to incur any liability, same will be recovered from the contractor.

(V) LIABILITY FOR LABOUR LAW :

All labour and /or personnel employed by Contractor shall be engaged by him as his own employees/workmen in all respects implied or expressed. The responsibilities whatsoever, incidental or direct, arising out of or for compliance with or enforcement of the provisions of various labour laws of the country shall be that of the tenderer. He shall specifically ensure completely with following Laws/Acts and their enactments/amendments.

- a. The Payment of Wages Act, 1936
- b. The Employees State Insurance Act, 1948
- c. The Employees Provident Fund Act, 1952
- d. The Payment of Bonus Act, 1965
- e. The Institute Disputes Act, 1947
- f. The Contract Labour (Regulation and Abolition) Act, 1970
- g. The Workmen's Compensation, 1923

The contractor shall comply with all the laws, regulations and rules for the benefit of labour/employees that are in force or may come into force and the contractor shall indemnify and keep IIITA indemnified against all loss, damage, claims and costs arising in any manner whatsoever out of or through or as a result of any failure or omission on the part of the contractor to comply with any such laws, regulations and / or rules.

Scope of supply of material by IIIT-A

(As per certification of institute's Engineer/Representative)

1. Diesel, Lube Oil and spares of DG Set.
 2. All operational spares as required which are not covered in the scope of contractor.
 3. HRC power fuses, control fuses and panel components.
 4. All the relevant drawings. Operation & Maintenance manuals for the, complete equipment as and when required.
2. **List of Equipment installed at substation is enclosed as Annexure – 2**

(Dr. Seema Shah)
Deputy Registrar (E)



Indian Institute of Information Technology, Allahabad

(A University Established under Sec.3 of UGC Act, 1956 vide notification
no. F.9-4/99U.3 Dated 04.08.2000 of the Govt. of India)

A Centre of Excellence in IT, Established of Ministry of HRD, Govt. of India
Deoghat, Jhalwa, Allahabad -211012

No: IIIT-A/DR(E)/SS/O&M/1751/2015

Date : 07.08.2015

Annexure -III

LIST OF EQUIPMENTS INSTALLED AT 33 KV INDOOR SUB STATION

Sl. No.	Particulars / Specifications	Quantity
1.	33 KV HT Panel equipped with 33 KV, 25 KA, 1250A FB4 type SF 6 circuit breaker and having ONE INCOMING and FOUR OUTGOING Sub panels with CT, PT, Ammeter, voltmeter, Frequency meter, Switches etc. complete in all respects.	1 No.
2.	Battery charger for above H.T. Panel Input: 230 V \pm 10% Output: 24 V DC/1 OA, Voltron Float/Boost Charger having 2 Nos. Battery of Exide makes and sealed lead acid 12 V, 42 AH	1 No.
3.	33/0.433 KV, 1600KVA Transformer without on load tap changer and with seven tap positions.	3 Nos.
4.	LT Bus duct Rating 415V AC, 3000A, MS Bus duct with sleeved Aluminium Bus bar	3 Nos.
5.	415 V AC TPN, 50 Hz, LT Panel (Power Control Normal) for Academic Complex complete in all respects	1 No.
6.	415 V AC TPN, 50 Hz, LT Panel (Power Control Normal) for Residential Complex Complete in all respects	1 No.
7.	Capacitor Control Panel Suitable for 440 V AC, 3 phase 4 wire supply and fault level of 25 KA for 1 second. Having provision for Auto and Manual with APFCR - 14 and 12 Capacitor bank of rating 25 KVAR each, complete in all respects	3 Nos.
8.	Essential Supply Panel LT for Academic Complex. Power system of 3 phase 4 wire, 425 Volts, 50 Hz, 400A, 25 KA and auxiliary control voltage of 230 volt AC. Panel is having Electrical and Mechanical interlocking scheme, complete in all respects	1 No.
9.	Essential Supply Panel LT for Residential Complex. Power system of 3 phase 3 wire, 415Volts, 50 Hz, 400A, 25 KA and auxiliary control voltage of 230 Volts AC. Panel is having Electrical and Mechanical Interlocking Scheme, complete in all respects.	1 No.
10.	DG Sets Comprising of following.	4 Sets
a.	160 KW, 200KVA engine of Cummins India Ltd. Model N-8-G3; 247 BHP @ 1500RPM	1 No.
b.	AC Generator make Kirloskar Electric Company. Frame Size 4 AB 280/L1, RPM 1500, 5 Hz.	1 No.
c.	200 KVA, 415V, AC, 300A, 50 Hz, Control voltage 230/12 Volts AC/DC AMF Panel complete in all respects	1 No.
d.	Batteries of 180 AH, 12 Volts, 25 plates.	2 No.
e.	Battery stand with Ms frame and Rubber matt.	1 Set.
f.	Diesel tank 1000 Ltrs. Capacity	1 No.
11.	DG Sets Comprising of following with canopy system.	2 Sets

a.	500KVA, Model No. KTA-19-G9, Type – HC154401 & 320KVA, Model No. NTA-855-G2-I, Type – HC1434E1 Engine of Cummins India Ltd. @ 1500RPM with battery charger & in built diesel tank.	1 No.
b.	AC Generator make Kirloskar Electric Company. Frame Size 4 AB 280/L1, RPM 1500, 5 Hz.	1 No.
c.	200 KVA, 415V, AC, 300A, 50 Hz, Control voltage 230/12 Volts AC/DC AMF Panel complete in all respects	1 No.
d.	Batteries of 180 AH, 12 Volts, 25 plates.	2 No.
e.	Battery stand with Ms frame and Rubber matt.	1 Set.
12.	Automatics Synchronized DG Set panel & Normal supply feeder with 4nos. 1000Amp rating I/C feeders & 1000Amp rating B/C and other O/G feeders SFU model	
13.	415Volts, 2500Amp rating, three phase & Neutral Bus Duct	5Sets
14.	Fire Extinguishers	12Nos.
15.	Fire Buckets	12Nos.
	Stand for Fire Buckets	2 No.
	Fire Alarm Panel	1No.
16.	Distribution Board with RCCB & MCB's (RCCB 40A, 240/415V and MCB, 10A, 230/400V-3 Nos. and 20 A, 230/400V-6 Nos.)	1 No.
17.	Tube light fittings along with switches	52 Nos.
18.	Metering Room for M/s UPPCL Meter equipped with:	1 No.
a..	33 KV Metering panel with meter CT, PT etc.	1 No.
b.	Tube Light	2 No.
c.	Ceiling fan	1 No.
d.	Power socket	1 No.
e.	Switch board	1 No.
f.	Metal halide 250 watts	1 No.
19.	Metal halide 250 watts (with MCB)	4 Nos.

(Dr. Seema Shah)
Deputy Registrar (E)



Indian Institute of Information Technology, Allahabad

(A University Established under Sec.3 of UGC Act, 1956 vide notification
no. F.9-4/99U.3 Dated 04.08.2000 of the Govt. of India)

A Centre of Excellence in IT, Established of Ministry of HRD, Govt. of India
Deoghat, Jhalwa, Allahabad -211012

Annexure -IV

No: IIIT-A/DR(E)/SS/O&M/1751 /2015

Date : 07.08.2015

BILL OF QUANTITY

(To be quoted on the company letter head with the below prescribed proforma only)

(Sealed separate envelop)

Sl. No.	Description of work	Completion Months	Rate / month (Rs.)	Total Amount (Rs.)
1.	Round the clock Operation of 33/0.433 KV Indoor Substation including D.G. Sets at IIIT-A, Jhalwa Campus Allahabad as per the scope of work & terms and Conditions etc mentioned in the tender as per enclosed Annexure-2 details list of Equipments.	12.00		
Taxes if any-				
Service Tax				
Other tax if any				
(In Figure) Grand Total Rs.				

Rupees in words:

Note: Commercial Bid must be done in this format only.

Proforma of Letter of Undertaking

(To be executed on non-judicial stamp paper of value Rs.100/- & to be submitted by the tenderer along with the tender)

To,

The Director,
Indian Institute of Information Technology Devghat
Jhalwa, Jhalwa Campus Allahabad

Dear Sir,

1.0 I/* We have read & examined the following bid documents relating to

- 1.1 Notice Inviting Tender..... dt
- 1.2 Conditions of contractat IITA
containing sections 'Notice Inviting Tender' & All Conditions of Contract.
- 1.3 Special Conditions of Contract.
- 1.4 Drawing Nos. as mentioned in the BOQ and attached drawings.
- 1.5 Technical Specifications

*I/ *We hereby submit our tender and undertake to keep our tender valid for a period of 90 days for the date of opening of tenders i.e. upto /..... /

*I/ *We hereby further undertake that during the said period *I/* We shall not vary / alter to revoke my / our tender during the validity period of tender.

This undertaking is in consideration of IITA agreeing to open the tender, consider and evaluate the same for the purpose of award, in terms of provisions of tender documents. Should this tender be accepted, *I/ * We also agree to abide by the fulfill and comply with all the terms and conditions and provisions of the above mentioned tender documents.

Signature alongwith seal of the Company

Duly authorized to sign the tenderer on behalf of the contractor Name:

Designation:

Name of Co. (Block Letters)

Witness:

Signature:

Date:

Name & Address:

Date:

Postal Address:

Telegraphic /Telex No:

(*) Strike out whichever is not applicable

PERMANENT ACCOUNT NUMBER OF BIDDER

The bidder is advised to take his Permanent Account Number (PAN) from the Income Tax Department, if not taken so far, may please furnish the same. In case the application has been furnished and PAN not allotted so far, the declaration to this effect may also be furnished in the Bid in the following format:-

Our PAN is:

Or

We have applied for PAN to income Tax Deptt on and the PAN is awaited

Or

We shall apply for PAN by

OBSERVANCE OF LABOUR LAWS AND CONTRACTORS LIABILITY

1. The contractor shall comply the provisions of all labour laws applicable and in particular comply with provision of the contract (Regulation and Abolition Act, Minimum Wages Act, Workman's Compensation Act. Etc.)
2. Under the Provisions of any law or by an order of the Competent Authority/Court, in respect of this contract or labourer so supplied, the Management of IIIT-A shall have right to deduct such amount from the bills/security deposit or otherwise recover from the contractor. The contractor shall be responsible to reimburse such amount to IIIT-A on demand and without any demur, reservation, contest or protest.
3. The contractor shall at all time indemnify the IIIT-A against all claims, damages or compensation under provisions of payment of wages act? 1916, Minimum Wages Act, 1948, Employers Liability Act, 1938. The workman's compensation Act, 1923, industrial Dispute Act, 1946 and the Maternity Benefit Act, 1961 or any modifications there in or any other law relating thereto and rules made there under from time to time or as a consequence of any accident or injury to any workman or other persons in or about the works, whether in your employment or not save any except where such accident or injury has been resulted from any act of Corporation, his agents or servants & also against ail costs, charges & against all sum or sums which may with your consent be paid to compromise or compounds any such claim. Without limiting the obligations and liabilities as above provided you shall insure against all claims, damages or compensations payable under the workman's compensation Act, 1923 or any modification thereof or any other law relation thereto.
4. The contractor shall prove to engineer-in-charge from time to time that contractor has taken out all the insurance policies referred to above and have paid the necessary premiums for keeping the policies alive.
5. The aforesaid insurance policy/policies shall also show IIIT-A as assured beneficiary along with the contractor.
6. The aforesaid policy/policies shall provide that they shall not be cancelled till the in charge of the contractor has agreed to their cancellation.

DECLARATION

(Regarding ownership and / or employment of IIIT-A Employees)

No: IIITA/DR(E)/SS/O&M/ 1751 /2015

Date : 07.08.2015

To be filled in by the tenderer, signed and submitted along with tender papers.

I/We hereby declare that I/we or Partners or Directors of our concern do not have any such person under my/or employment who has retired/resigned/ removed / dismissed from HIT-A during the last two years.

I/We hereby declare that I/We or partners or Directors of our concern have the following under my/our employment who has/have retired/resigned/removed/dismissed from IIIT-A during thee last two years.

Sl.	Name of Person	Date of leaving	Reasons for leaving IIIT-A

I/We hereby declare that I/We or partners of directors are not related to any employees of IIIT-A OR

I/We hereby declare that the following persons employed in IIIT-A and any other IIIT-A Project/Station are related to me/us for partners or directors of our concern as per details indicated.

Sl.	Name of Person	Designation and Name of project or Office of IIIT-A	Relationship

NOTE: The near relative shall include wife, husband, parents and Grand Parents, children and Grand Children, Brother And Sister, Uncles, Aunts and Cousins and their corresponding in-laws.

(SIGNATURE OF TENDERER)

NAME

WITNESS SIGNATURE:

NAME :

PLACE :

DATE :

Note:

1. Please tick whatever is applicable and delete/cut whatever is not applicable
2. Please attach extra sheet if necessary

AGREEMENT

An agreement made this on _____ day of _____ between Dy. Registrar (E), Indian Institute of Information Technology, Allahabad _____ (herein referred to as Employer) of the part and M/s _____ (herein referred as the Contractor of the other part).

Whereas in response to call for tender for the _____ as per tender paper at _____ hereto contractor has submitted a Tender as per Annexure 'A' hereto and whereas the said Tender of the contractor has been accepted the total estimated contract value of Rs. _____ as per copy of letter of acceptance of Tender No. _____ Dated _____ completed with enclosures at the accepted rates and agreed deviations from Tender Papers as per annexure hereto. Now this agreement witness that consideration of premises and the payment to be made by the Employer to the contractor provided for herein below the contractor shall supply all equipments and materials and executed and perform all works for which the said Tender of the contractor has been accepted strictly according to the various provisions in Tender papers hereto and upon such supply execution and perform to the satisfaction of the Employer, the employer shall pay to the contractor at the several rates accepted as per the said annexure and in terms of provisions herein.

In witness whereof the parties have here unto set and subscribed their respective hands and /or seals the day and years respectively mentioned against their respective signatures.

Signed and delivered at _____ by Sri _____

For and on behalf of M/s _____

the contractor within named in the presence.

(Authorized Signatory)

Witness:

1. Signature

Name in Block Capitals _____

Address _____

2. Signature

Name in Block Capitals _____

Address _____



Signed and delivered at _____ by
Sri _____ Dy. Registrar (E), Indian Institute of Information Technology,
Allahabad in the presence of:

Dy. Registrar (E)

Witness:

1. Signature

Name in Block Letter _____

Address _____

2. Signature

Name in Block Letter _____

Address _____