



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, ALLAHABAD

Deoghat Jhalwa, Allahabad – 211 011 (U.P.), India

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Ref: IIIT-A/DR(E)/Conv./1274/2015

Date: 13/10/2015

**Enquiry Letter**

**Subject: Supply of Different types of medals for 10<sup>th</sup> Convocation 2015.**

**Dear Sir/Madam,**

Sealed quotations are invited for making and supply of medals from reputed firms/Jewelers, which have experience in making of medals. The specifications of Medals are as under:

Sl. No.	Medals	Weight and purity	Size	Rate of metal for each medal	Making charges each medal	Cost of Die	Cost of inscription per word	Qty.
1.	Gold Medal (Hallmark)	14 Karat 12 Gram	03 CM diameter					34
2.	Silver Medal (99.9%)	25 Gram 99.9% purity	03 CM					14
3.	Bronze Medal	25 Gram	03 CM					12

The quotations are invited by courier or speed post with complete details of Specifications, Terms & Conditions etc. upto **19.10.2015 at 12:00 Noon**. Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad. Quotations duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (E), IIIT-Allahabad.

**Note: 1. Only one die is required for having logo and name of the Institute on its face.** Cost of die will be paid by the Institute and will be the property of the Institute. The other side of the medal will have name of the award and student, for which incorporation charges will be paid as per actual.

**Terms and conditions:**

1. Enquiry must be quoted in prescribe format.
2. Quality, if not, found according to our specification will not be accepted.
3. Payment will be made within seven days after receipt of bill.
4. May feel free to contact on E-mail-[info.purchase@iiita.ac.in](mailto:info.purchase@iiita.ac.in), Ph. No.: **0532-2922051**.
5. Quantity of medals may increase or decrease, payment will be made on actual basis, based on quoted rates.
6. Supply within 15 days of issue of order.
7. The lowest rate will not be the basis of claim to get the order.
8. All disputes are subject to Jurisdiction of Allahabad Courts.
9. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any enquiry.
10. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this enquiry.

  
(Dr. Seema Shah)  
Deputy Registrar (E)